

MEMORANDUM

To: Barbara H. Eccles, Secretary of Senate

From: Dr. Michael Stevenson - Chair, Senate Undergraduate Studies Committee

Senate Meeting Date: 20 March 2017

Subject: **Senate Undergraduate Scholarships and Bursaries Committee Report**

The Senate Undergraduate Scholarships and Bursaries Committee met on Friday, 3 March 2017. An overview of the activities of the SUSBC was provided to Committee members, including a discussion of the appeals process and the Major Medals process. In terms of substantive business, the committee approved a motion altering the quorum requirement to consist of four voting members (of which at least two would be faculty members) and making minor editorial revisions to the Committee's Terms of Reference. These proposed amendments to the Terms of Reference will be forwarded to the Senate Organization Committee for further consideration.

Respectfully submitted,



Dr. Michael Stevenson