

MEMORANDUM

To: Barbara H. Eccles, Secretary of Senate
From: Judith Leggatt - Chair, Senate Organization Committee
Senate Meeting Date: January 15, 2018
Subject: Senate Organization Committee Report

The Senate Organization Committee met on December 12, 2017 to review the terms of references for a Senate standing committee, and continue review of the Senate by-laws.

We have finished the more cosmetic and organizational changes to the bylaws and will be recommending revisions that streamline the bylaws, incorporate policies into the bylaws, eliminate redundancy, and that clarify ambiguities in wording. We are also updating to reflect the technological realities of current communications and distribution of Senate documents and that, in some instances, bring the bylaws more in line with Roberts Rules of Order.

We have begun discussion of some larger questions, and will not be making any major recommendations about the composition of Senate. We are still looking at issues such as who is eligible for individual positions and how to improve the flow of information between the Secretariat office and Senate committees.

The process of reviewing the bylaws will continue at two meetings in January, as we go through the documents and fine tune the revisions. We continue to welcome input.

Respectfully Submitted,

Judith Leggatt, Chair
Senate Organization Committee