

MEMORANDUM

To: Barbara H. Eccles, Secretary of Senate
From: Judith Leggatt - Chair, Senate Organization Committee
Senate Meeting Date: February 12, 2018
Subject: Senate Organization Committee Report

The Senate Organization Committee met on January 17 and January 26, 2018 to review the terms of references for a Senate standing committee, and continue review of the Senate by-laws.

On January 26, the committee passed a motion to recommend that Senate approve:

- The amended Senate Undergraduate Scholarships and Bursaries Committee Terms of Reference

Our review of the major changes to the bylaws is complete, and we are working through wording and proofreading.

We are making some changes that streamline the bylaws, incorporate policies into the bylaws, eliminate redundancy, and that clarify ambiguities in wording. We are also updating to reflect the technological realities of current communications and distribution of Senate documents and that, in some instances, bring the bylaws more in line with Roberts Rules of Order.

More substantive proposed changes to the bylaws include:

- Opening student positions on Senate to part time students
- Opening faculty positions on Senate to continuing lecturers, and to Contract Faculty who have taught 60 or more HCE and are continuing to teach at least 4HCE/year
- Allowing Senate Executive to meet immediately following a Regular Senate Meeting where quorum is not met.
- Ensuring that the Secretary of Senate is copied on meeting materials for all Senate Committees and may attend any Senate Committee meetings.
- Making the Board representative on Senate a recommended rather than appointed position, which must be ratified by Senate.
- Presentations that include the participation of guests are now included in the agenda during the regular business of Senate
- The alternate COU Academic Colleague will become an official observer of Senate, but will not longer have a vote on Senate when reporting in that capacity.

We expect to bring an official notice of motion, with the proposed by-laws to the March Senate meeting.

Respectfully Submitted,

Judith Leggatt, Chair
Senate Organization Committee

Motions:

MOVED that the attached amendments to the Senate Undergraduate Scholarships and Bursaries Committee Terms of Reference be approved.