X SENATE NOMINATIONS COMMITTEE

Approved by Senate: April 1999; April 1, 2005; September 23, 2011; February 10, 2014

Quorum: Unless otherwise stated in the approved terms of reference, quorum for Senate and all Senate committees is a A simple majority of all filled positions. Committee members whose positions are listed as ** shall not be included in the total when quorum is counted.

Composition

- 1. Eight full-time faculty members elected by Senate on the recommendation of the Senate Executive Committee, with the objective that there be representation from across the Faculties and campuses, when possible.
- 2. Secretary of Senate (non-voting) **

Terms of Office

- 1; two-year terms (renewable) (staggered so that four members complete their terms each year).
- 2; ex officio

Organization

- 1. Chair: to be elected annually by the Committee from among those members holding academic appointment
- 2. Secretary: Associate University Secretary Secretary of Senate (non-voting) **
- 3. Administrative Office: University Secretariat

Terms of Reference

1. The responsibilities of the Senate Nominations Committee are t<u>T</u>o make recommendations to the Senate for the filling of all positions faculty vacancies on Senate standing committees unless otherwise indicated by the Senate (e.g.

- alternate procedures set out in the Senate Bylaws or Senate Committee Terms of Reference). which are held by faculty members, except for the Nominations Committee which is the responsibility of the Senate Executive Committee.
- 2. The Senate Nominations Committee will make recommendations based on Interest to Serve responses received by the University Secretariat Office and in accordance with the following provisos:-
 - 3.—the faculty membership on Senate Standing Committees should reflect the Faculties and campuses of the University, when possible;
 - 4.• In accordance with the Senate by-laws the Senate Nominations

 Committee will recommend faculty appointments to committees when vacancies are created through sabbaticals or any kind of leave of absence.
 - 5.0 <u>t</u>The principle of renewal on standing committees is affirmed with the proviso that members seeking a second consecutive term may have to compete with other nominees, and that no third consecutive term is permitted. (October 27, 1992 resolution of Senate).
 - 6. tTo avoid possible conflicts of interest, members of the Committee shall abstain from voting for candidates for other Senate Committees to which the members of the Committee belong. (April 1, 2005 resolution of Senate)