

MEMORANDUM

To: Barbara H. Eccles, Secretary of Senate
From: Judith Leggatt - Chair, Senate Organization Committee
Senate Meeting Date: November 20, 2017
Subject: Senate Organization Committee Report

The Senate Organization Committee met on the afternoon of October 30 and November 13, 2017 to review the terms of references for a Senate standing committee, and continue review of the Senate by-laws.

On November 13, the committee passed a motion to recommend that Senate approve:

- The amended Senate Teaching and Learning Committee Terms of Reference

Our review of the bylaws continues. We are making some changes that streamline the bylaws, incorporate policies into the bylaws, eliminate redundancy, and that clarify ambiguities in wording. We are also updating to reflect the technological realities of current communications and distribution of Senate documents and that, in some instances, bring the bylaws more in line with Roberts Rules of Order.

We have deferred discussion of some larger questions about the composition of Senate, and who is eligible for individual positions until we have agreed on the smaller issues.

The process of reviewing all the suggestions and the bylaws themselves will continue at our December meeting. We will be updating you regularly throughout the process and welcome input at any time.

Respectfully Submitted,

Judith Leggatt, Chair
Senate Organization Committee

Motions:

MOVED that the attached amendments to the Senate Teaching and Learning Committee Terms of Reference be approved.