

Proposed Changes: Terms of Reference

November 12, 2018

XI SENATE UNDERGRADUATE SCHOLARSHIPS & BURSARIES COMMITTEE

Approved by Senate: October 2003; December 4, 2009; March 17, 2014; September 18, 2017; February 12, 2018

Quorum: Shall consist of 5 voting members, of which at least 3 are faculty members.

Seven (7) days' notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto.

Composition

1. Manager, Undergraduate Recruitment
2. Vice Provost ~~(Students) & Registrar,~~
3. Six full-time faculty members elected by Senate on the recommendation of the Senate Nominations Committee
4. One member of the Ogimaawin-Aboriginal Governance Council (O-AGC) recommended by the O-AGC
5. Manager, Student Awards and Financial Aid (non-voting)
6. Vice-President, External Relations, or delegate (non-voting)
7. Associate Vice-President, Financial Services (non-voting)
8. One student member of the Lakehead University Student Union (LUSU) Executive (or delegate), elected by Senate on the recommendation of LUSU
9. Director of Athletics (non-voting)

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Deleted: Associate Vice-Provost Enrolment and Registrar (non-voting)

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Terms of Office

1 & 2; *ex officio*

3; three-year terms (renewable) (staggered)

4; two-year term (renewable)

5,6 & 7; *ex officio*

8; one-year term (renewable)

9; *ex officio*

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Organization

1. Chair to be elected annually by the Committee from among the 6 faculty members elected by Senate
2. Administrative Support: Student Awards and Financial Aid, Financial Aid Specialist

Terms of Reference

1. To annually review and recommend changes for the Lakehead University calendar as they pertain to the work of the Senate Undergraduate Scholarships and Bursaries Committee.
2. To review and/or develop procedures for the implementation of student awards policies.
3. To assist in approving recipients for major medals (Governor's General Silver Medal, Governor's General College Bronze Medal, Chancellor's Medal, Vice-Chancellor's Medal) to be brought forward to Senate.
4. To review and make decisions regarding scholarship/award appeals