

IV SENATE EXECUTIVE COMMITTEE

Approved by Senate: November 23, 2012; November 30, 2015; January 18, 2016;
October 30, 2017

Quorum: ~~Unless otherwise stated in the approved terms of reference, quorum for Senate and all Senate committees is a~~ simple majority of all filled positions. Committee members whose positions are listed as ** shall not typically be included in the total when quorum is counted.

Comment [BHE1]: Suggest removing the word "typically" OR explaining when they could count towards quorum OR having all SEC voting members count towards quorum: SEC is asking SOC to make a recommendation regarding this

~~Five business days~~Unless otherwise set out in the Senate Bylaws, seven (7) days notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the Committee are able to be present and/or consent thereto. ~~In addition, the Senate Executive Committee may act on behalf of Senate when quorum of Senate cannot be obtained, to deal with any matter that is within the responsibility of Senate. See Article V of the Senate Bylaws.~~

Composition

1. ~~President~~Chair of Senate**
2. ~~Provost & Vice President (Academic)~~Vice Chair of Senate**
3. Principal, Orillia Campus**
4. Deans**
5. ~~Vice-Provost (Students) & Registrar~~Associate Vice-Provost-Enrolment & Registrar
6. University Librarian and Vice-Provost, Teaching & Learning
7. Secretary of Senate (non-voting)**
8. Chairs of Senate Standing Committees
9. One Student Senator elected by Senate on the recommendation of LUSU

Comment [LUS2]: Chair should count towards quorum: SEC asking SOC to make a recommendation regarding this

Comment [LUS3]: Vice Chair should count towards quorum: SEC is asking SOC to make a recommendation regarding this

Official Observers

1. ~~Vice-Provost, Institutional Planning &~~ Analysis

Comment [BHE4]: Recommend removing Official Observers and inviting individuals as required OR changing the Official Observers to non-voting members that don't count towards quorum, in which case recommend adding the Vice-Provost, International to the list: SEC is asking SOC to make a recommendation regarding this and considering whether the Deputy Provost should be included on the SEC in some capacity

Comment [LUS5]: SEC asking SOC to make a recommendation on whether to make this position a non-voting member or leave as an Official Observer

2. ~~Director, Continuing Education & Distributed Learning~~

~~3.1. Vice-Provost (Student Affairs)~~

4.2. Vice-Provost (Aboriginal Initiatives)

Comment [BHE6]: There is no CEDL.

Comment [LUS7]: Position no longer exists

Comment [LUS8]: Voting member on the Senate: SEC is asking SOC to make a recommendation regarding whether to include as a voting or non-voting member or leave as an Official Observer.

Terms of Office

1 to 8; *ex officio*

9; one-year term (renewable)

Organization

1. Chair: ~~Chair of Senate~~President
2. Secretary: Secretary of Senate or designate approved by the Chair
3. Administrative Office: University Secretariat

Terms of Reference

~~1.~~ Approve the proposed agenda for all regular meetings of the Senate.

~~2.1.~~ ~~Co-ordinate the presentation of reports and recommendations of the Senate Standing Committees.~~

~~3.2.~~ Refer matters, when expediency so requires, to other committees of the Senate.

3. Hear reports of the committees other than for transmission to the Senate.

~~4.~~

~~5.4.~~ Act on behalf of the Senate when a quorum of Senate cannot be obtained to deal with any matter that is within the responsibility of the Senate. See Article 3, paragraphs 3.1 and 3.2 of the Senate Bylaws. The Chair of Senate shall determine when it is necessary for the Senate Executive Committee to act on behalf of the Senate. Decisions taken by the Senate Executive Committee must be communicated to the next full meeting of Senate.

~~6.5.~~ Act as a nominating committee to recommend to the Senate persons for appointment to the Nominations Committee of the Senate, using the process set out in the Senate Nominations Committee Terms of Reference.

~~7.~~—Act as an organization committee to recommend to Senate revisions to the Senate Organization Committee Terms of Reference using any process that may be set out in the Senate Organization Committee Terms of Reference.

6.