



MEMORANDUM

To: Barbara H. Eccles, Secretary of Senate

From: Dr. Christine Gottardo - Chair, Senate Organization Committee

Senate Meeting Date: January 14, 2019

Subject: Senate Organization Committee Report

The Senate Organization Committee (SOC) met on November 27, 2018 and conducted the following business:

1. The following Senate Standing Committee Terms of Reference proposed amendments were reviewed and the SOC is recommending Senate approval of them:
 - Senate Teaching and Learning Committee
 - Senate Honorary Degrees Committee
 - Senate Undergraduate Scholarships and Bursaries Committee
 - Senate Academic Committee
2. As requested, the SOC examined the quorum and official observer provisions in the Senate Executive Committee (SEC) Terms of Reference and has provided a recommendation back to the SEC regarding such.
3. The SOC also agreed that moving forward the Senate sub-committee Terms of Reference should be posted online for transparency and efficiency.