

Aegrotat Standing (<https://www.lakeheadu.ca/faculty-and-staff/policies/regulations/aegrotat-standing>)

Policy Category:

Regulations

Approved By:

Senate

Effective Date:

February 25, 1986 [Reviewed Spring 2000]

Resolved that the time limit for submission of a Physician's note to the Registrar, in cases where a student misses a final examination due to illness, be changed from 48 hours to one week.

Rationale for rescinding policy: The information in this policy is covered in the Academic Calendar in University Regulations, IV Examinations

(<http://csdc.lakeheadu.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=24&chapterid=6364&loaduserredits=False>).

Credit Assessment for the Association of Biblical Higher Education Accredited Institutions
(<https://www.lakeheadu.ca/faculty-and-staff/policies/regulations/credit-assessment-for-the-association-of-biblical-higher-education-accredited-institutions>)

Policy Category:

Regulations

Approved By:

Senate

Effective Date:

June 4, 2007

Applicants from colleges accredited by the Association for Biblical Higher Education (ABHE), formerly the Accrediting Association of Bible Colleges (AABC), may be granted advanced standing. Two years study is required for applicants who did not previously complete the necessary minimum requirements for admission to the university (high school transcript may be required). A minimum of a B- grade must have been attained in the appropriate course(s) for advanced standing consideration. Only academic courses will be granted credit; no credit will be granted for courses related to church education or administration, pastoral studies, counselling, or courses intended to promote doctrinal or denominational belief. Credit may be permitted at the first or second year level only. The assessment of advanced standing towards the first two years of an undergraduate degree at Lakehead University does not constitute recognition of a completed degree from an accredited bible college for purposes of admission to any post-baccalaureate degree program. The assignment of transfer credits to a specific degree program is at the discretion of the admitting authority of the faculty or academic department concerned.

Rationale for rescinding policy: The information in this policy is covered in the Academic Calendar in Admission Requirements, Requirements for Admission to Degree Programs with Transfer Credit, General Requirements for Admission to Degree Programs with Transfer Credit, Bible Colleges
(<http://csdc.lakeheadu.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=24&chapterid=5826&topicgroupid=19297&loadusercredits=True>)

Credits, Transferability of Course Credit (<https://www.lakeheadu.ca/faculty-and-staff/policies/regulations/credits-transferability-of-course-credit>)

Policy Category:

Regulations

Approved By:

Senate

Effective Date:

November 1993 (Section 1), May 1994 (Section 2) [Reviewed Spring 2000]

- 1) Acceptance of transfer credits among Ontario universities shall be based on the recognition that, while learning experiences may differ in a variety of ways, their substance may be virtually equivalent in terms of their content and rigour. Insofar as possible, acceptance of transfer should allow for maximum recognition of previous learning experience in university-level courses.
- 2) Subject to degree, grade and program requirements, any course offered for credit by another Ontario university when there is essential equivalency in course content.

Rationale for rescinding policy: The information in this policy is covered in the Academic Calendar in Admission Requirements, Requirements for Admission to Degree Programs with Transfer Credit, General Requirements for Admission to Degree Programs with Transfer Credit, Transfer Credits Among Ontario Universities

(<http://csdc.lakeheadu.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=24&chapterid=5826&topicgroupid=19297&loadusercredits=True>)

Examinations Cancellation Contingency Plan (<https://www.lakeheadu.ca/faculty-and-staff/policies/regulations/examinations-cancellation-contingency-plan>)

Policy Category:

Regulations

Approved By:

Senate

Effective Date:

February 1986 [Reviewed Spring 2000]

The Committee recommends that the following contingency plan for postponing examinations in the event of extreme weather conditions or general emergencies be adopted and published in the University calendar.

The President, or delegate, will decide, in consultation with the Registrar, or delegate, whether to proceed with or to postpone examinations in the event of extreme weather conditions or any other general emergency which occurs when final examinations are in session.

If the decision is made to postpone examinations, the postponement will apply to all examinations scheduled for a particular day or part thereof.

In anticipation of the need of such action, each examination schedule will list a date on which any or all postponed examinations would be re-written at the same hour and location as originally scheduled.

The date chosen will be the earliest possible date, other than a Sunday or statutory holiday, following the last day of regularly scheduled examinations.

Rationale for rescinding policy: The information in this policy is covered in the Academic Calendar in University Regulations, IV Examinations

(<http://csdc.lakeheadu.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=24&chapterid=6364&loaduseredits=False>).

Examinations: Invigilation (<https://www.lakeheadu.ca/faculty-and-staff/policies/regulations/examinations-invigilation>)

Policy Category:

Regulations

Approved By:

Senate

Effective Date:

March 26, 1994

Resolved that,

- [Senate accept the revised examination regulations;](#)
- [Senate accept the examination procedures for the Chief Invigilator for examinations held in the Fieldhouse;](#)
- [Senate accept the examination procedures for the Invigilator; and,](#)
- the examination regulations be published in the 1986/87 Calendar.

LAKEHEAD UNIVERSITY EXAMINATION REGULATIONS

1. Students shall be admitted to the examination room ten (10) minutes before the examination is scheduled to commence.
2. No student may enter the examination after the end of the first one third (1/3) of the allowed examination time. No student may leave the examination before the end of the first one-third (1/3) of the allowed examination time, even if he/she has finished the examination.
3. Students shall start writing and cease writing as instructed by the Chief Invigilator.
4. Students must place their I.D. cards on the desk, or be able to establish their identities in a manner satisfactory to the invigilator and sign the attendance sheet when presented to them.
5. Students shall not communicate with one another in any manner whatsoever during the examinations.
6. Unless specifically stated on the examination paper, or previously approved by the invigilator concerned, there is to be no material in the form of books, notes, portable cassette recorders etc. available to the student, save that issued to him/her by an invigilator.
7. Any student leaving the examination shall do so with the least distraction to the students still working. Students shall not congregate outside the examination room.
8. It is the student's responsibilities to ensure that his/her paper has been submitted to the appropriate invigilator by the end of the examination period.
9. Students who do not comply by the examination regulations are subject to disciplinary action under the Code of Student Behaviour.

LAKEHEAD UNIVERSITY EXAMINATION PROCEDURES FOR EXAMINATIONS HELD IN THE FIELDHOUSE CHIEF INVIGILATOR

1. The Registrar shall appoint a Chief Invigilator for each examination.
2. The Chief Invigilator is responsible for the conduct of the examinations and the enforcement of examination regulations.
3. The Chief Invigilator shall insure that all examinations to be written in his/her time period have been received from Security. The Chief Invigilator shall notify the Registrar if the examinations are not delivered.
4. The Chief Invigilator shall notify the Registrar of the absence of an invigilator.
5. The Chief Invigilator shall announce the emergency exit locations at the beginning of each examination.
6. Announcements regarding the examinations must be made by, the Chief Invigilator. The Chief Invigilator shall announce the starting time and the finishing time of each examination. The starting time shall be recorded on the chalkboard.
7. Each Instructor will circulate a class list for signature and retain the list for one year.

LAKEHEAD UNIVERSITY EXAMINATION PROCEDURES FOR THE INVIGILATOR

1. Each faculty member shall be responsible for the invigilation of his/her examination and if necessary, for arranging an alternate invigilator.
2. When an examination is held in a location other than the Fieldhouse the invigilator shall pick up the examination from the Office of the Registrar at least one hour prior to the examination.
3. Each invigilator shall set out his/her examination prior to the students' entry time.
4. If an instructor cannot invigilate the examination, he/she shall notify the Registrar of his/her replacement in writing at least forty-eight (48) hours prior to the examination.
5. In an emergency the instructor shall notify the Registrar of his/her ability to invigilate the examination.

Rationale for rescinding policy: The information in this policy is covered in the Academic Calendar in University Regulations, IV Examinations

(<http://csdc.lakeheadu.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=24&chapterid=6364&loaduseredits=False>).