

# Lakehead

UNIVERSITY

## MEMORANDUM

**TO:** Karen Roche, Secretary of Senate  
**FROM:** Gillian Siddall, Chair  
**Senate Academic Committee**  
**RE:** Report of the Senate Academic Committee (SAC)  
**DATE:** May 4, 2011

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Please accept my report as Chair in respect of the regular meeting held on April 21, 2011.

**1. Procedures for preparing requests related to academic reorganization, relocation or change of name of an academic unit/faculty**

G. Siddall reported that the work of the ad hoc calendar change referrals committee has been completed. Therefore, SAC is looking for feedback on the latest version of the proposed policy document. A motion will be called at the next meeting of SAC.

Any comments or suggested revisions should be sent to the Chair before the next meeting.

**2. Criteria for Review of Minor Programs**

The Quality Assurance Sub-Committee has now approved four proposals for minors that were referred to the Senate Academic Committee from Senate. The Committee would like to ensure that future proposals include information that addresses the following questions:

- 1) Does the minor meet the SAC approved regulation for a minor?
- 2) Is there a rationale for the proposed minor program?
- 3) What is the rationale for the proposed course requirements?
- 4) Are the proposed courses regularly delivered?

Presently, the calendar submission form does not specify how to proceed with a proposal for a minor. The university will be moving to the new Curriculum Navigator system next fall which will prompt for all of the necessary information. As an interim measure, a memorandum which provides information on the criteria used to review minors, will be sent to the Deans to communicate.

**3. Faculty of Education – Professional Year requirements, PBC, J/I and I/S specialization (referred from Dec 3, 2010 Senate)**

The Regulations Sub-Committee met to review the revised language provided to item 3 within the Regulation.

**A motion was passed to recommend that Senate approve the calendar amendment, as revised.**

**4. Anthropology Minor program (referred from Jan 28/11 Senate)**

The Quality Assurance Sub-Committee reviewed and accepted the proposal for a new minor in Anthropology.

**A motion was passed to recommend that SAC accept the proposal and that it is forwarded to necessary Senate Committees to complete the review.**

**5. Proposed changes to Regulation VIII (f) Missed Examinations**

A motion to approve the revised Regulation was tabled. The regulation will be referred back to the Registrar to address concerns raised.

**6. Proposal Law Degree Program (referred from March 18/11 Senate)**

A report from the Chair of the Quality Assurance Sub-Committee on the review of the proposed new law degree program (juris doctor) was provided.

**A motion was passed to recommend that SAC accept the Summary Report of the Quality Assurance Sub-Committee and ask that the proposal along with supplementary material provided during the review be forwarded to SUSC and SBC for completion of the review.**

**7. Proposal Faculty of Law (referred from March 18/11 Senate)**

The Committee considered the rationale contained within the proposal. The recent curriculum approval of the Federation of Law Societies of Canada, contained a requirement for the program to be housed within a Faculty of Law.

**A motion was passed to recommend that SAC approve the proposal to establish a Faculty of Law at Lakehead University and that the proposal is forwarded to necessary Senate Sub-Committees to complete the review.**

Respectfully submitted,  
G. Siddall