

Lakehead University
Writing Initiatives Committee
Approved by SAC: May 30, 2013

Terms of Reference

Authority: This is a Standing Sub-Committee of the Senate Academic Committee.

Purpose: In accordance, with the priorities of the Lakehead University 2012 Academic Plan, the purpose of the Sub-Committee is to investigate and foster writing practices and initiatives focused on the development of student writing skills. The Sub-Committee will also serve in an advisory capacity to the SSC Writing Centre.

Composition

- Four tenured or tenure-track faculty members nominated by the Senate Academic Committee. Cross-Faculty representation is desired. Deans may be included in this category.
- Chair, Senate Teaching and Learning Committee
- Director, Student Success Centre
- Director, Instructional Development Centre
- Director, Continuing Education and Distributed Learning
- A student representative, named by the Lakehead University Students' Union (LUSU)

Terms

The Writing Initiatives Committee will survey and examine how writing is currently incorporated into the curriculum across academic units, communicate current best-practices, and develop recommendations related to teaching and learning. Building upon prior work, the Committee will undertake activities including, but not limited to, the following:

- Survey academic units on how writing is developed across their degree curricula.
- Consider alternate methods of delivering writing support and development to online and distance learners.
- Develop a database of best practices.
- Conduct an analysis of how different disciplines are meeting the University degree level expectations related to writing.
- Develop recommendations related to the prevention of plagiarism and the promotion of academic integrity.
- Provide the Coordinator of the Writing Centre with recommendations that will help focus the Centre's writing support efforts.
- Develop recommendations for ongoing instructional development.
- Develop and present an annual report of the activities and outcomes of the work completed by the Committee.