

Request for Calendar Change Form

Tracking No:
(Senate Secretary's Office
use only)
Date:

To	Secretary of Senate	
From	Name(Dean):	Faculty
	Dr. Andrew Dean	Science and Environmental Studies
	Department the change relates to	
	Biology	
	Contact Person	
	Dr. David Law	

Is the proposed calendar change Undergraduate

Instructions:

1. In all cases please complete and attach section 1 and 2
2. If the calendar change affect other departments/schools/faculties complete and attach section 3
3. If the answer to any of the questions below is yes, explain. Attach separate sheets with reference to the question

- | | | |
|--|---------------------------------|---|
| 1. Do the proposed changes affect other departments/ schools/faculties in terms of their calendar change? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 2. Is a transition plan needed for student in progress? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 3. Are the proposed changes likely to affect student enrollment in your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 4. Are the proposed changes likely to affect student enrollment in other departments/schools/faculties at Lakehead University? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 5. Will the proposed changes require additional teaching space and/or teaching staff and/or equipment and/or other resources? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 6 Will the proposed changes affect existing teaching loads within your department/school/faculty? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 7. Will the proposed changes increase demand for teaching support services such as the library, computing services and technical staff ? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 8. Will the proposed change require direct or in-kind support from outside the academic unit? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 9. Do the proposed changes include change in course(s) which is/are required core course(s) for a major? | Yes
<input type="checkbox"/> | No
<input checked="" type="checkbox"/> |
| 10. Do the proposed changes include a change in course which is | Yes | No |

service/required course(s) in another program?

☐☒

11. Do the proposed changes include change in course(s) which is/are open elective available to any student in any program?

Yes

No

☐☒

12. Do the proposed changes include change in course(s) which is/are elective in a major i.e. restricted to students in a major?

Yes

No

☐☒

Signatures:

Date approved by faculty council

Oct 2, 2012

Section 1

Description of the Proposed Calendar Change:

Addition and rewording of Notes relevant to Biology undergraduate programs.

Rationale of the Proposed Calendar Change(s):

(Corresponding to Section 2 where required)

1

The number of FCEs allowed to be taken per semester (max. 0.5) and per calendar year (max. 1.0) is limited to ensure that students take advantage of the full breadth of the interdisciplinary nature of Biology by enrolling in a variety of courses that are taught in a classroom setting, rather than focusing on research and special topics courses which are normally taught in a one-on-one setting. In addition, this change contributes to sustainability as it will increase enrolment in lecture courses and reduce the number of individual research and special topics courses.

2

A more detailed note is added to inform students considering graduate studies in Biology that an Honours Thesis (Biology 4101) is recommended and that they need to find a faculty supervisor if they wish to take this course.

Section 2

Existing Calendar Entries: (Page reference based on hard copy or URL based on electronic version of calendar)	Proposed Calendar Entries/Addition/ Deletion -If only addition, specify page number and placement in university calendar -If only deletion, write Deleted
<p>1 <input type="text"/></p> <p>http://mycoursecalendar.lakeheadu.ca/pg273.html</p> <p>All stipulated courses are required. Elective courses must be selected in consultation with the student's program advisor. The student is referred to the Faculty of Science and Environmental Studies, Faculty Regulations, requirement, on the necessary mark to continue in a biology program.</p> <p>Students are also advised of the interdisciplinary minor concentration in Northern Studies.</p>	<p>Add the following between the 2 paragraphs at left at the top of the Biology Calendar entry:</p> <p>A maximum of 0.5 FCE per semester and 1.0 FCE per calendar year can be taken from both "Special Topics" courses (such as BIOL 3990, BIOL 3991, BIOL 4610, BIOL 4630, APBI 4811, APBI 4813, CHEM 4131, CHEM 4191, ANTH 3811, ANTH 3813, ANTH 3815, ANTH 3817, PHYS 4611) and research thesis courses (such as BIOL 4101, ANTH 4901, PHYS 4501). Special permission of the Chair is required to exceed the 1.0 FCE per year restriction.</p>
<p>2 <input type="text"/></p> <p>http://mycoursecalendar.lakeheadu.ca/pg273.html</p> <p>Existing note under 2. Honours BSc (Biology Major) program:</p> <p>Note: Students considering graduate studies in Biology are encouraged to take Biology 4101.</p>	<p>Delete existing note.</p> <p>Instead, include new note below under the 2. Honours BSc (Biology Major) program:</p> <p>Note:</p> <p>Students considering graduate school are strongly encouraged to take Biology 4101 as 1.0 FCE towards the degree requirement of "3 FCEs in Biology at the Third Year level or higher" in Fourth Year. Students must arrange for a faculty supervisor before the start of Fourth Year if they wish to enrol in Biology 4101.</p>

Section 3

The Faculty(ies) affected by the proposed calendar change

Science and Environmental Studies

I have been consulted regarding the attached calendar change and understand the academic and budgetary implication on my Dept./School/Faculty.

I agree to this calendar change proposal

Yes ☒

No ☐

Name:

David Law

Faculty:

SES/Biology

Date: Oct 9, 2012

18/11/2011

Signature of Dean

