

**Senate Meeting #5-2013**  
**Tuesday, May 14, 2013**  
**2:30 p.m. – Senate Chambers**  
**MINUTES**

**In attendance**

Dr. Brian Stevenson – Chair	Dr. Douglas Ivison	Dr. Chris Parkes
Dr. David Barnett	Dr. Tim Kaiser*	Prof. Karen Poole
Dr. Michel Beaulieu	Dr. Donald Kerr	Dr. Antony Puddephatt
Dr. Maurice Benson	Dr. Derek Kivi	Dr. Todd Randall
Dr. Richard Berg	Dr. Glenna Knutson	Ms. Karen Roche, Secretary
Mr. Alexander Buske	Ms. Katherine Kortez-Miller	Ms. Charmaine Romaniuk
Dr. Aris Carastathis	Dr. Rhonda Koster	Dr. Jenny Roth
Dr. Lionel Catalan	Mr. Gil Labine	Dr. Connie Russell
Dr. Glenn Colton	Dr. David Law	Mrs. Marian Ryks-Szelekovszky
Dr. Bahram Dadgostar	Dr. Raynald Harvey Lemelin	Dr. Alexander Serenko
Dr. Pallavi Das*	Dr. Apichart Linhananta	Dr. Sultan Siddiqui
Dr. Andrew P. Dean	Dr. Nancy Luckai	Dr. Margaret Smith
Mrs. Anne Deighton	Dr. Azim Mallik	Dr. Lee Stuesser
Dr. Christine Gottardo	Dr. Roland Martin	Dr. Herman van den Berg*
Dr. Rod Hanley	Dr. Carney Matheson	Dr. Adam Van Tuyl
Dr. Gordon Hayman	Dr. Richard Maundrell	Dr. Beatrice Vernier-Larochette
Dr. Philip Hicks	Dr. William McCready	Dr. Rui Wang
Dr. Mary Louise Hill	Dr. Dennis McPherson	Dr. Xuequn Wang
Dr. Michael Hoeschsmann*	Dr. Hasan Naser	Ms. Brenda Winter
Dr. Serajul Islam*	Dr. Jane Nicholas	Dr. Sandra Wolf
Dr. Robert Isotalo	Dr. John O'Meara	

**Regrets**

Dr. Paul Berger	Dr. Changquan Jiao	Dr. Ulf Runesson
Dr. Joey Farrell	Dr. Lori Livingston	Dr. Jo-Ann Ryan
Dr. Wa Gao	Prof. Gerald Philips	Dr. Sharon Dale Stone
Mr. Zahid Hasan	Dr. Gillian Siddall	Dr. Douglas West

**Official Observers**

Ms. Heather Doyle	Ms. Kathy Pozihun	Ms. Cathy Ridley
Dr. Umed Panu	Mr. Gerry Munt	Ms. Amanda Trevisanutto
Mrs. Andrea Huillery		Ms. Gwen Wojda

**Guests**

Ms. Sarah Browne	Mr. Taylor Green	Mr. Robert Perrier
------------------	------------------	--------------------

Teleconference\*

**GUEST:** Mr. David Tamblyn, Board of Governors' Learning & Research Committee Chair

Mr. David Tamblyn thanked Senators for attending the Board/Senate Social held on May 3<sup>rd</sup>. A request for input and feedback will be sent out to Senators. Another Board/Senate Social will be held on November 1<sup>st</sup> 2013.

Mr. David Tamblyn reviewed the Board Learning & Research Committee Terms of Reference and Work plan.

1. Approval of Agenda

MOVED (C. Matheson/T. Randall) that the revised agenda be approved with the following addition:

- Faculty of Engineering regulation be added to Item #6 – Proposed Undergraduate Calendar Changes for Referral.

CARRIED

2. Approval of Minutes

Minutes of Senate Meeting #4-2013 held on April 25, 2013

MOVED (A. Mallik/D. Barnett) that the Minutes of Senate Meeting #4-2013 of April 25, 2013 be approved with the following amendment-

- That the motion associated with Item #5.4 New Program – MSc Civil Engineering read as follows: "MOVED (T. Randall/ D. Barnett) that the Senate approve the proposal for the new MSc in Civil Engineering Program (version dated March 15<sup>th</sup>, 2013)." be struck from the minutes;
- and that the motion be replaced with "Item of Information" as reflected in the Senate Budget Committee's Report submitted to the April Senate meeting.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Graduands & Medals

4.1 Approval of Undergraduate Degrees and Diplomas

MOVED (B. Winter/M. Ryks-Szelekovszky) that the candidates on the Graduands List distributed by the University Registrar be awarded the undergraduate degrees or diplomas indicated.  
CARRIED

4.2 Approval of Graduate Degrees

MOVED (B. Winter/P. Hicks) that the candidates on the Graduands List distributed by the University Registrar be awarded the graduate degrees indicated.  
CARRIED

4.3 Approval of the Medals

MOVED (M. Ryks-Szelekovszky/P. Hicks) that the 2012-2013 medals indicated on the distributed list be approved.  
CARRIED

5. Proposed University Operating Budget 2013-2014

5.1 MOVED (T. Randall/ M. Ryks-Szelekovszky) that the Senate Budget Committee Report Part III be accepted.

Dr. Rodney Hanley, Mr. Gerry Munt, and Ms. Katherine Pozihun presented a summary of the budget process. Dr. Hanley noted that this presentation addresses how Lakehead University proposes to deal with the structural deficit in a multi-year planning process. Since the province has provided a multi-year funding model, the University can now plan into the future. The budget addresses goals and objectives listed in the Strategic Plan and the Academic Plan.

Ms. Katherine Pozihun reviewed the current pressures on Lakehead University noting that the impact of recent changes had created new budget problems – pensions; reduction in student funding; provincially capped tuition rate increases; \$750 payable to the province for each foreign graduate student.

Mr. Munt noted that the increases in International student enrolment and additional revenue streams (such as ancillary

services) will assist in providing a balanced budget into the future.

Dr. Todd Randall reviewed the Senate Budget Committee Report.

The Chair called the question.

A Senator requested clarification on the faculty establishment information (number of tenure and tenure-track faculty) citing the LUFA Collective Agreement Article 32.01. The question relates to whether the same number of faculty members would continue into the next year. The Senator asked for the total number of faculty this year (2012-13), the previous year (2011-12) and the coming year. The Provost & Vice-President (Academic) agreed to forward this information to Senators within the next few days.

A question was raised regarding changes in the budget for administration and faculty positions over the past few years as this relates to the structural deficit. It was noted that the budgetary numbers and reductions indicated in the budget reflect the dollar amounts and provide insight into where the changes have been made both in departments and in administration.

A question was raised concerning building infrastructure to support international graduate students. The Provost & Vice-President (Academic) noted that as the growth of international students increases the funding for supports for international students will also grow.

- 5.2 MOVED (T. Randall/M. Ryks-Szelekovszky) that the Senate endorse the proposed Lakehead University Operating Budget for 2013-2014.

The Chair called the question.  
CARRIED

6. Proposed Undergraduate Calendar Changes for Referral

MOVED (R. Maundrell/C. Matheson) that the proposed Undergraduate Calendar Changes be referred to the appropriate

committees:

Faculty of Science and Environmental Studies

- Minor in Archaeology (2013-SCI-810)
- Minor in Biological Anthropology (2013-SCI-811)
- Minor in Forensic Science (2013-SCI-809)

Faculty of Business Administration

- Business 3073 (2013-BUS-1008)

Faculty of Natural Resources Management

- Course Changes (2013-NAT-1007)

Faculty of Engineering

- Engineering Regulation Changes (2014-2015)

CARRIED

7. Faculty of Graduate Studies Council Report

MOVED (P. Hicks/M. Beaulieu) that the Faculty of Graduate Studies Council Report be accepted.

The issue related to graduate student's assistantships as reported in the Graduate Studies Council Report has been discussed by the Dean of Graduate Studies and the Provost & Vice-President (Academic). Information on that discussion will be brought back to the Graduate Studies Council.

CARRIED

8. Proposed Graduate Calendar Changes for Referral

MOVED (P. Hicks/J. Roth) that the proposed Graduate Calendar Changes be referred to the appropriate committees:

Faculty of Science and Environmental Studies

- Regulation: Allowance for Leave of Absence in the MSc in Geology (2014-2015)

Faculty of Education

- Regulation: Limiting number of courses in Spring & Summer Term (2014-2015)
- Master of Education Major Modifications

Faculty of Engineering

- MSc Mechanical Engineering
- PhD Electrical and Computer Engineering

The Chair of the Senate Budget Committee noted that the Faculty of Engineering MSc Mechanical Engineering and PhD Electrical and Computer Engineering Calendar Changes are coming forward under approvals as well as referrals since the committees examined the calendar entry proposals when reviewing and discussing the program approvals.

CARRIED

9. Reports of Standing Committees on Proposed Calendar Changes

9.1 Senate Undergraduate Studies Committee Report

MOVED (R. Maundrell/B. Winter) that the Senate Undergraduate Studies Committee report be accepted.

CARRIED

9.2 Senate Budget Committee Report

9.2.1 MOVED (T. Randall/P. Hicks) that the Senate Budget Committee Report Part I be accepted.

The Chair of the Senate Budget Committee noted that this report includes the recommendation for approval of two major items – Women’s Studies and Media Studies.

CARRIED

9.2.2 MOVED (T. Randall/M. Ryks-Szelekovszky) that the Media Studies Program (version dated April 19<sup>th</sup>, 2013) be accepted.

CARRIED

9.2.3 MOVED (T. Randall/C. Gottardo) that the Senate Budget Committee Report Part II be accepted.

There are plans to call a special meeting of Senate in June. The outstanding Calendar Changes approvals will be addressed then.

CARRIED

9.3 Senate Academic Committee Report

- 9.3.1 MOVED (A. P. Dean/T. Randall) that the Regulation on Timely Feedback be accepted.

The Chair of the Senate Academic Committee noted that this item originated from Senate Teaching and Learning Committee.

Concern was raised that departments had not yet had time to give proper input to the proposed regulation since it had been substantially changed from the initial recommendation sent to the Senate Academic Committee in April.

The notice would require 30% of the grade be reported prior to the drop date. Neither 4<sup>th</sup> year nor graduate level courses would be able to guarantee that students could be informed. It was noted that where there were exceptions, the faculty have the option to request an exemption from the Dean.

Following an extensive discussion, the Chair suggested this item be revised as a friendly amendment. The mover and seconder agreed to this change.

The Chair called the question:  
MOVED (A. P. Dean/T. Randall) that the Regulation on Timely Feedback be postponed until the proposed special meeting of Senate in June.  
CARRIED

- 9.3.2 MOVED (A. P. Dean/T. Randall) that the Senate Academic Committee Report be accepted.  
CARRIED

10. Approval of Undergraduate Calendar Changes

MOVED (R. Maundrell/T. Randall) that the following Undergraduate Calendar Changes be approved:

Faculty of Education

- Education Changes (2012-EDU-350)
- Create New Course – EDUC 4827 Intermediate Curriculum and Instruction (Additional Basic Qualification – Intermediate

Division) – Family Studies (2013-EDU-819)

- Women's Studies 1100 & religious studies 1100 added to list of eligible courses (2013-2014)
- Revise BA/Bed and BSc/Bed to be inclusive of all Concurrent programs (2013-2014)

Faculty of Engineering

- Chemical Engineering (2012-ENG-101)
- Software Engineering (2012-ENG-102)
- Electrical Elective Additions (2013-ENG-469)
- Civil 2139 (2013-ENG-814)
- Civil 3452 (2013-ENG-815)

Faculty of Science and Environmental Studies

- Minor Change to Physics ABMS program (2012-SCI-171)
- BSc (Physics) in Biomedical Physics (2012-SCI-172)
- Modification to the Physics ABMS Program (2012-SCI-312)
- New Course – Ceramics Analysis (2013-SCI-812)
- Physics 4412 Title and Description Change (2013-SCI-823)
- BIOL 1110 New Description (2013-SCI-824)
- Adding Detail to Biology Course Descriptions (2013-SCI-825)
- GSCI 1010 renamed GSCI 2010 (2013-2014)
- Addition and rewording of Notes relevant to Biology undergraduate programs (2013-2014)

Faculty of Social Sciences and Humanities

- BA.WOME (2012-SOC-112)
- Women's Studies 4XXX (2012-SOC-113)
- Women's Studies 1100 (2012-SOC-115)
- Women's Studies 2113 (2012-SOC-116)
- Women's Studies 3030 (2012-SOC-117)
- Women's Studies 3213 (2012-SOC-118)
- Women's Studies 3214 (2012-SOC-119)
- Women's Studies 4110 (2012-SOC-120)
- Women's Studies 4112 (2012-SOC-121)
- Women's Studies 4113 (2012-SOC-122)
- Women's Studies 4114 (2012-SOC-123)
- Women's Studies 2112 (2012-SOC-124)
- Women's Studies 2317 (2012-SOC-125)
- Women's Studies 3010 (2012-SOC-126)



- Women's Studies 3131 (2012-SOC-127)
- Women's Studies 4115 (2012-SOC-128)
- Women's Studies 2XXX-3 (2012-SOC-129)
- Women's Studies 3XXX (2012-SOC-130)
- Women's Studies 3XXX-2 (2012-SOC-131)
- Women's Studies 4010 (2012-SOC-132)
- Women's Studies 3360 (2012-SOC-133)
- Women's Studies 2XXX (2012-SOC-135)
- Women's Studies 2XXX-1 (2012-SOC-136)
- Women's Studies 2XXX-1 (2012-SOC-137)
- Women's Studies 3XXX-1 (2012-SOC-138)
- Women's Studies 3XXX-3 (2012-SOC-139)
- Women's Studies 3819 (2012-SOC-142)
- HBA.ENGLWOME (2012-SOC-143)
- HBA.HISTWOME (2012-SOC-144)
- HBA.INDIWOME (2012-SOC-145)
- HBA.PSHW (2012-SOC-146)
- HBA.PSYCWOME (2012-SOC-147)
- HBA.SOCIWOME (2012-SOC-148)
- HBA.WOME (2012-SOC-149)
- HBORHBA.WOME (2012-SOC-150)
- Philosophy Changes (2013-2014)
- Add a Second Year Course Sociology (2013-2014)

Faculty of Natural Resources Management

- Change to Wood Science Stream (2013-NAT-461)

Faculty of Health and Behavioural Sciences

- Split PSYC 2002 into two half courses (2012-2014)

Faculty of Law

- Law 1535 Aboriginal Perspectives (2012-2013)
- Regulations to the Faculty of Law (2013-2014)

Department of Interdisciplinary Studies

- Course code change - INQU to INTD (2013-2014)
- HBASc Media Studies major - Admission requirements (2013-2014)
- HBASc Anthropology Major - Regulations (2013-2014)
- HBASc Criminology major - housekeeping changes (2013-2014)

- Inquiry Housekeeping Changes (2013-2014)
- IS Inquiry Changes (2013-2014)
- Articulation Agreement Proposal (GAAS into HBASc)
- Terms of Agreement (Environmental Sustainability Program)

CARRIED

11. Approval of Graduate Calendar Changes

MOVED (P. Hicks/M. Ryks-Szelekovszky ) that the following Graduate Calendar Changes be approved:

Faculty of Health and Behavioural Sciences

- Psychology 6812 (9812) (2012-HBS-099)
- Psychology Changes (2013-2014)
- Graduate Program Changes – Areas of Study (2013-2014)
- MPH Calendar Changes (2013-2014)

Faculty of Business Administration

- Business 5116 (2013-BUS-462)
- MBA Program Change (2013-BUS-813)
- GRE Test score - Admission to MBA & MSC (Mgmt) Programs (2013-2014)
- Waiver of GMAT/GRE requirement for Graduates of Lakehead (2013-2014)

Faculty of Engineering

- ENG Grad Courses (2013-ENG-466)
- MSc, Mechanical Engineering (2013-2014)
- PhD Electrical and Computer Engineering (2013-2014)

Faculty of Science and Environmental Studies

- Wording Change Re: PhD (Chemistry & Material Science) (2013-2014)

CARRIED

12. Senate Nominations Committee Report

- 12.1 MOVED (A. Puddephatt/A. Mallik) that the attached list of faculty members be appointed to Senate Standing Committees for the terms listed.

CARRIED

- 12.2 MOVED (A. Puddephatt/A. Mallik) that the Senate Nominations Committee Report be accepted.  
CARRIED

13. LUSU Recommendations for Student Representatives on Senate Standing Committees for 2013-2014

MOVED (M. Ryks-Szelekovszky/ P. Hicks) that the LUSU recommendations for Student Representatives on Senate Standing Committees for 2013-2014 be approved.  
CARRIED

14. Senate Executive Committee Recommendations

MOVED (R. Hanley/T. Randall) that the following faculty representatives be appointed to the Senate Nominations Committee:

- Dr. Cheryl Lousely (2013-2015)
- Dr. Joey Farrell (2013-2014)
- Dr. Christine Gottardo (2013-2015)
- Dr. Zubairu Wai (2013-2015)
- Dr. Hope Arlene Fennell (2013-2015)

CARRIED

15. Joint Senate Committee for NOSM Report

15.1 Quality Assurance: Cyclical Review – Information Only

- Quality Assurance: Cyclical Program Review -Northern Ontario School of Medicine MD Program
- Quality Assurance: Cyclical Program Review - Final Assessment Report and Implementation Plan

15.2 MOVED (M. Beaulieu/W. McCreedy) that the Joint Senate Committee for NOSM Report be accepted.  
CARRIED

16. Senate Research Committee Report

- 16.1 MOVED (A. Mallik/ G.Knutson) that the Centre for Research on Safe Driving (CRSD) be approved for an additional 5 (five) years.

CARRIED

- 16.2 MOVED (A. Mallik/P. Hicks) that the Senate Research Committee Report be accepted.  
CARRIED

17. Senate Organization Committee Report

MOVED (A. Carastathis/A. Mallik) that the Senate Organization Committee Report be accepted.

Dr. Aris Carastathis noted that the Senate Organization Committee had conducted the 5 year review of the Senate By-laws. The changes included:

- Editorial – Reflective in changes in position titles and other minor grammar changes
- Senate Executive Committee – reflective of the recent revisions to the Senate Executive Committee's Terms of Reference
- Addition – Article X – Roles & Responsibilities of Senators
- Incorporation of additional policies into some of the Articles and Appendices

Several policies were previously incorporated into the By-laws. During this review, additional policies were incorporated resulting in the list of policies to be rescinded.

The Chair called the question to accept the Senate Organization Committee's report.  
CARRIED

18. Senate By-laws

MOVED (A. Carastathis/M. Beaulieu) that the Lakehead University revised Senate By-laws be adopted.  
CARRIED

19. Policies Review

MOVED (A. Carastathis/C. Matheson) that the following policies be rescinded:

- Election of Faculty Representation to the Board of Governors

- (2006)
- Senate Faculty Representative to Board of Governors – Term (2007)
- Senate Composition (AMC) (2000)
- Absenteeism on Standing Committees (2007)
- Election of Faculty to Senate (2000)

CARRIED

20. Approval of Adjunct Professor

Faculty of Science and Environmental Studies

20.1 MOVED (A. P. Dean/A. Mallik) that the following Adjunct Professor for the Faculty of Science and Environmental Studies be approved:

- Dr. Julie Berashevich be appointed as an External Adjunct Professor to the Department of Physics for the term July 1, 2013 through June 30, 2017.

CARRIED

ITEMS FOR DISCUSSION

21. Athletics Annual Report

The Chair noted that Mr. Tom Warden would attend the June meeting of Senate to answer questions related to this report.

ITEMS FOR INFORMATION

22. Adjunct Professor Renewals

Faculty of Science and Environmental Studies

- Dr. Oleg Rubel appointment renewed as an External Adjunct Professor to the Department of Physics for the term commencing July 1, 2013 through June 30, 2017.
- Dr. Ingeborg Zehbe appointment renewed as an External Adjunct Professor to the Department of Biology for the term commencing July 1, 2013 through June 30, 2017.

23. Removal of Courses Not Offered Within the Past 5 Years

A list of courses not offered within the past 5 years was submitted by Ms. Brenda Winter and posted to the Senate website. These courses will be removed from the course list in the Calendar.

24. President's Report

The President's Report was distributed by email and posted on Senate website with the meeting materials.

24.1 Professor Emeriti-ae to be conferred

The following Professor Emeriti-ae will be awarded at the 2013 Convocation ceremonies:

- Dr. Roger Delaney, School of Social Work
- Dr. Stephen Kissin, Department of Geology
- Dr. Bruce Minore, Department of Sociology
- Mr. Alain Nabarra, Department of Languages
- Dr. Ellie Prepas, Faculty of Natural Resources Management
- Dr. Vincent Schonberger, Department of Languages
- Dr. Victor Smith, Department of History

25. Report of the Provost & Vice-President (Academic)

The report received from Dr. Rod Hanley, Provost & Vice-President (Academic) was posted to the Senate website with the meeting materials.

26. Report of NOSM

Dr. William McCready noted that for the fifth successive year, NOSM students were successful in the first round of matching medical student graduates with residency opportunities. Dr. McCready noted that 25 of the graduates were continuing in family medicine.

Dr. McCready noted that the NOSM Board is undergoing re-structuring and will become a skills-based Board rather than a representative Board. These changes will also reduce the size of the Board.

Dr. Lamphear will receive an Emeritus Award at the upcoming Convocation ceremonies.

27. Report of the Senate Representative to the Board of Governors

Dr. Carney Matheson noted that the report was recently posted to the Senate website with the meeting materials. A request has been sent to Senators asking for feedback on the Board/Senate Social.

At the Board of Governors meeting held on May 3<sup>rd</sup>; increases in tuition fees were approved and the Guidelines for Fellows Appointments was approved.

The President asked that faculty and Senators attend the 2013 Convocation Ceremonies noting that the students appreciate faculty being present.

The Senate recognized volunteer and faculty member Dr. Nancy Luckai who has been the Chief Marshall of convocation ceremonies for 30 years.

Senate recognized that Ms. Brenda Winter, Registrar, will be retiring at the end of June.

ADJOURN

MOVED (P. Hicks/C. Matheson) that the Senate meeting be adjourned.  
CARRIED

---

Ms. Karen Roche, Secretary

---

Dr. Brian Stevenson, President