

MEMORANDUM

Date: April 12, 2013  
To: Ms. Karen Roche, Secretary of Senate  
From: Dr. Aris Carastathis  
Chair, Senate Organization Committee  
Subject: Senate Organization Committee Report to Senate

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The Senate Organization Committee met on March 25, 2013 to consider the following items:

**1. Senate Library Committee's Terms of Reference**

The Senate Organization Committee approved the Senate Library Committee's Terms of Reference with the following changes:

Composition

~~6. Education Librarian~~ **One full time librarian elected by the librarians**

Terms of Office

~~1 to 6 Ex officio~~ **1 to 5 Ex officio**

**6 two years (renewable)**

**MOVED that the revised Terms of Reference for the Senate Library Committee be accepted.**

**2. Senate Research Committee's Terms of Reference**

Dr. Azim Mallik, Chair of the Senate Research Committee (SRC) spoke to the requested revised Terms of Reference for SRC. The Senate Research Committee proposed adding two additional CIHR faculty members to the committee's composition and bringing the total number of CIHR faculty members to four.

After a discussion, the Senate Organization Committee concluded that there was no compelling reason to make the proposed changes to the Senate Research Committee's Terms of Reference, and that the present composition of SRC is reflective of the number of CIHR eligible faculty members currently at Lakehead University.

## **Senate By-Laws**

On April 12, 2013 the Senate Organization Committee completed reviewing and amending all Articles of the Senate By-Laws. One additional meeting has been scheduled to review Senate Policies. It was the intent of the Senate Organization Committee to bring forward the revised Senate By-Laws for approval at the April 19<sup>th</sup> 2013 Senate Meeting but one additional meeting is necessary to complete the task. The revised Senate By-Laws will be circulated to Senators well ahead of the May Senate Meeting, and will be bringing to Senate for approval on May 14, 2013.



Aris Carastathis  
Chair, Senate Organization Committee