

## **Lakehead University Writing Initiatives Committee**

### **Terms of Reference**

**Authority:** This is a Standing Sub-Committee of the Senate Academic Committee.

**Purpose:** In accordance, with the priorities of the Lakehead University 2012 Academic Plan, the purpose of the Sub-Committee is to investigate and foster writing practices and initiatives focused on the development of student writing skills. The Sub-Committee will also serve in an advisory capacity to the SSC Writing Centre.

### **Composition**

- Four tenured or tenure-track faculty members nominated by the Senate Academic Committee. Cross-Faculty representation is desired. Deans may be included in this category.
- Chair, Senate Teaching and Learning Committee
- Director, Student Success Centre
- Director, Instructional Development Centre
- Director, Continuing Education and Distributed Learning
- Writing Centre Coordinator
- A student representative, named by the Lakehead University Students' Union (LUSU)

### **Terms**

The Writing Initiatives Committee will survey and examine how writing is currently incorporated into the curriculum across academic units, communicate current best-practices, and develop recommendations related to teaching and learning. Building upon prior work, the Committee will undertake activities including, but not limited to, the following:

- Survey academic units on how writing is developed across their degree curricula.
- Consider alternate methods of delivering writing support and development to online and distance learners.
- Develop a database of best practices.
- Conduct an analysis of how different disciplines are meeting the University degree level expectations related to writing.
- Develop recommendations related to the prevention of plagiarism and the promotion of academic integrity.
- Provide the Coordinator of the Writing Centre with recommendations that will help focus the Centre's writing support efforts.
- Develop recommendations for ongoing instructional development.
- Develop and present an annual report of the activities and outcomes of the work completed by the Committee.