

## Memorandum

**To: Karen Roche**  
**Secretary of Senate**

**From: Shane Strickland**  
**Chair, Senate Undergraduate Scholarship and Bursaries Committee**

**Re: Report of the Senate Undergraduate and Bursaries Committee for the**  
**January 13, 2014 Senate Meeting**

**Date: December 20, 2013**

---

The Senate Undergraduate Scholarships and Bursary Committee (SUSBC) met on October 31, 2013 to discuss the 3-year cyclic review of its Terms of Reference referred from the Senate Organization Committee during the Senate meeting of September 16, 2013. This report presents a summary of the status of items either postponed or recommended for approval by the committee during the Fall term of 2013. Questions concerning postponed items can be directed to the chair via email [dsstrick@lakeheadu.ca](mailto:dsstrick@lakeheadu.ca) or telephone (8058).

Items for information

1. Cyclic Review of the Terms of Reference

The Terms of Reference (TOR) for the SUSBC were discussed at length. Recommended changes include (a) the composition of the committee relating to position titles and deletion of the Past Chair; (b) changes to the Organization of the committee relating to the deletion of the Past Chair role and including administrative support; and (c) changes to the Terms of Reference requiring grammatical corrections. These recommendations will be brought back to the SUSBC during a meeting in January of 2014 for approval to be forward to the Senate Organization Committee thereafter.



---

Shane Strickland  
Chair, Senate Undergraduate Scholarships and Bursaries Committee