



**TO:** Karen Roche, Secretary of Senate

**FROM:** Dr. Andrew P. Dean  
Chair, Senate Academic Committee

**DATE:** March 5, 2014

**SUBJECT: Senate Academic Committee Report– March 17, 2014**

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The Senate Academic Committee (SAC) met on February 19, 2014. The Committee referred items from the February 10, 2014 Senate meeting to its appropriate SAC subcommittees.

**1. SAC Quality Assurance Sub-committee**

1.1 The Senate Academic Quality Assurance Committee (SAC-QA) Committee met to review the MA in Social Justice (Interdisciplinary) proposal. The Committee determined that the proposal addressed the criteria outlined in the Lakehead University Institutional Quality Assurance Process (IQAP). The SAC-QA Committee recommended to the Senate Academic Committee that the proposal be forwarded for the next stage in the completion of the standing committee review and approval process. The Senate Academic Committee approved the recommendation and passed a motion referring this proposal to Senate.

**2. SAC Regulations**

The Senate Academic Committee (SAC) Regulations sub-committee reviewed the proposed regulations and reported to the Senate Academic Committee:

2.1 SAC passed a motion recommending Senate approve the changes to the Faculty of Graduate Studies – Masters Time Extension and Doctoral Time Extensions (as attached).

**3. SAC OAG-C Sub-Committee**

The Committee reported on the results of the survey recently completed regarding programs with courses that have Aboriginal content. A motion will be brought forward to Senate with their recommendation.

**4. Writing Initiatives Sub-Committee**

The Committee reported that the survey was distributed to academic units regarding writing initiatives and learner outcomes. The results will provide a foundation for options for different writing initiatives.

Respectively submitted,

Dr. Andrew P. Dean  
Senate Academic Committee Chair

## **FFGS Regulations – Masters Time Extension**

A Time Extension in a graduate program will be granted for exceptional circumstances on a per term basis up to a three-term limit (four for doctoral students). *A student on a time extension is not eligible for any funding from the Faculty of Graduate Studies including Tri-Council and OGS student scholarships.*

### **First Term Time Extension**

Recommendations for the first term beyond the allowed Period of Study originate with the Supervisor for approval by the academic unit/program. It is the responsibility of the academic unit/program to send notice, including reasons for this approval, to the Faculty of Graduate Studies.

### **Second and Third Term Time Extensions**

Recommendations for second and third term beyond the allowed Period of Study will be forwarded by the academic unit/program to the Faculty of Graduate Studies. **These requests will be considered on an individual basis by the Leave/Extension Committee, which will in turn make a recommendation to the Faculty of Graduate Studies Council. The decision to accept, vary, or reject a request lies solely at the discretion of the Faculty of Graduate Studies Council.** A graduate student who does not complete all requirements within one of the prescribed Periods of Study and does not receive an approved Time Extension is considered to have failed the program, unless the student applies for and is granted re-admission to the program.

A graduate student who does not successfully complete a graduate degree within the prescribed Period of Study and after all approved Time Extensions, must apply for re-admission to the Program and pay the application fee. The academic regulations and program requirements in effect at the time of re-entry to the Program shall apply.

## **FGS Regulations – Doctoral Time Extension**

A Time Extension in a Doctoral program will be granted for exceptional circumstances on a per term basis up to a four-term limit. *A student on a time extension is not eligible for any funding from the Faculty of Graduate Studies including Tri-Council and OGS student scholarships.*

### **First Term Time Extension**

Recommendations for the first term beyond the allowed Period of Study originate with the Supervisor for approval by the academic unit/program. It is the responsibility of the academic unit/program to send notice, including reasons for this approval, to the Faculty of Graduate Studies.

### **Second Third and Fourth Term Time Extensions**

Recommendations for second and third term beyond the allowed Period of Study will be forwarded by the academic unit/program to the Faculty of Graduate Studies. **These requests will be considered on an individual basis by the Leave/Extension Committee, which will in turn make a recommendation to the Faculty of Graduate Studies Council. The decision to accept, vary, or reject a request lies solely at the discretion of the Faculty of Graduate Studies Council.** A graduate student who does not complete all requirements within one of the

prescribed Periods of Study and does not receive an approved Time Extension is considered to have failed the program, unless the student applies for and is granted re-admission to the program.

A graduate student who does not successfully complete a graduate degree within the prescribed Period of Study and after all approved Time Extensions, must apply for re-admission to the Program and pay the application fee. The academic regulations and program requirements in effect at the time of re-entry to the Program shall apply.