

MEMORANDUM

Date: April 4, 2014

To: Mrs. Karen Roche, University Secretary
Office of the University Secretariat

From: Dr. Anthony Bartley, Chair, Senate Research Committee

Subject: CIHR Representation – Senate Research Committee

On November 5, 2012, a proposal was put forth by the past Chair of the Senate Research Committee, Dr. Azim Mallik to revise the Terms of Reference of the Senate Research Committee. Specifically, it requested that 2 additional CIHR eligible faculty be added to the committee, thereby equalizing the number of NSERC, SSHRC, and CIHR representatives on the Senate Research Committee (4 for each). The proposal also specified that among the proposed 4 CIHR representatives, 2 would work in the area of bio-medical/clinical research and/or environmental influences on health, and 2 would work in the area of health systems and services, population health, and/or societal and cultural dimensions of health.

On April 8, 2013, Dr. Aris Carastathis, Chair of Senate Organization Committee advised that the request had been denied for two reasons. First, it was believed that the current Senate Research Committee composition was reflective of the number of CIHR eligible faculty members at Lakehead University. Second, it was believed that the criteria (i.e., areas of work) were much more restrictive than criteria used for the NSERC and SSHRC faculty members on the committee.

At this time, the Senate Research Committee would like Senate to reconsider its decision and would like to again put forth a proposal to revise its Terms of Reference by adding 2 additional CIHR researchers to the committee. In December 2013, the Office of Research Services was tasked with surveying the Deans from each Faculty (including Orillia campus and NOSM) to identify the eligibility of each of their faculty members for each of the Tri-Council agencies.

% SSHRC Eligible Faculty	% NSERC Eligible Faculty	% CIHR Eligible Faculty	Total
43%	32%	25%	100%

Please note that CIHR eligible faculty were identified in all but 2 Faculties (i.e., Natural Resource Management and Law); the majority (51%) of CIHR eligible faculty was in the Faculty of Health and Behavioural Sciences. Given that the SRC has four representatives for NSERC and SSHRC and the ratio between the percentage of SSHRC and NSERC eligible faculty on campus (i.e., 43% and 32%, respectively) is relatively similar to the ratio between NSERC and CIHR, it is believed that additional representation of CIHR eligible faculty on the Senate Research Council is justified. An additional two CIHR representatives will also help distribute workload (i.e., reviewing applications) on the committee.



Further, the Senate Research Committee has agreed to remove the additional criteria related to the areas of CIHR research, making the criteria for CIHR representatives the same as that for faculty representing NSERC and SSHRC.

Respectfully,

A handwritten signature in black ink, appearing to read "B. Stolar".

Dr. Batia Stolar, Vice-Chair
Senate Research Committee
On behalf of Dr. Anthony Bartely, Chair

Attachments

Recommendation: that the Terms of Reference for the Senate Research Committee be referred to the Senate Organization Committee. (Revised April 2014)

XII SENATE RESEARCH COMMITTEE

Revised by Senate: January 26, 2007; March 28, 2008; January 29, 2010; February 26, 2010, May 14, 2010; Dec. 20, 2012; January 18, 2013

Quorum: Unless otherwise stated in the approved terms of reference, quorum for Senate and all Senate committees is a simple majority of all filled positions. Committee members whose positions are listed as ** shall not be included in the total when quorum is counted.

Seven (7) days' notice shall be given for all meetings except that a meeting may be held at any time without due notice if all members of the committee are able to be present and/or consent thereto.

Composition

1. Vice-President (Research, Economic Development & Innovation)**
2. Associate Vice-President (Research, Economic Development & Innovation) [non-voting, except in the absence of the Vice President (Research, Economic Development & Innovation)]**
3. Provost & Vice-President (Academic)[if the Provost is absent, the Deputy Provost may attend meetings as a voting member]**
4. Dean of Graduate Studies**
5. One academic Dean (appointed from and by the Deans' Council)**
6. University Librarian
7. Immediate Past Chair
8. ~~Ten~~ **Twelve** full-time members, four of whom are NSERC eligible researchers, four of whom are SSHRC eligible researchers, and ~~2~~ **four** of whom are CIHR eligible faculty, elected by Senate on the recommendation of the Senate Nominations Committee
9. Two graduate students enrolled in thesis programs elected by Senate on the recommendation from LUSU in consultation with the Graduate Student Commissioner
10. Director, Office of Research Services (non-voting)**
11. Chair of the Lakehead University Faculty Association Research Committee (non-voting)**

Terms of Office

- 1 to 4 ex officio
- 5 one-year term (renewable)
- 6 & 7 ex officio
- 8 three-year terms (renewable, once)
- 9 one-year terms (renewable)
- 10 & 11 ex officio

Organization

1. Chair and Vice-Chair: each to be elected by, and from, members of the Senate Research Committee, alternating service for both positions between CIHR, NSERC, and SSHRC members. In addition, the Chair will serve as Past-Chair for one year following the term as Chair.
2. Secretary: Administrative Assistant to the Vice-President (Research, Economic Development & Innovation)
3. Administrative Office: Office of the Vice-President (Research, Economic Development & Innovation)

Terms of Reference

1. To support and actively participate in the formulation, implementation and interpretation of the Lakehead University Strategic Research Plan.
2. To establish and implement the guidelines and procedures for the distribution of General Research Grants (GRG) received from SSHRC.
3. To establish and implement the guidelines and procedures for the distribution of other funds that become available from time to time to the Senate Research Committee.
4. To seek sources of additional funds for research.
5. To make recommendations to the President on the distribution of all funds available to the Senate Research Committee.
6. To establish and to implement, in consultation with the Provost & Vice-President (Academic), the guidelines and procedures for the distribution of funds for faculty designated *Professor Emeritus*.
7. To make recommendations to the Provost & Vice-President (Academic) on the distribution of awards to faculty with the title *Professor Emeritus*.
8. To review applicants for the annual Distinguished Researcher Awards and make appropriate recommendations to the Vice-President (Research, Economic Development & Innovation) on suitable candidates to receive this honour.
9. To review applicants for the Annual Contributions to Research Awards (up to three) and make recommendations to the Vice-President (Research, Economic Development & Innovation) on suitable candidates for this honour.
10. To make recommendations on other research funding opportunities where there is the requirement for an internal competition, for example in those instances where the number of proposals that may be submitted to granting agencies is limited.
11. To examine existing policies and make recommendations to improve research support services available to researchers.
12. To review proposals for the establishment of research centres/institutes and to make recommendations for approval by Senate following the Policies and Procedures for the Establishment of Research Centre/Institutes.
13. To forward Annual Reports with recommendations to Senate on all centres and research institutes following the Policies and Procedures for the Establishment of Centres and Research Institutes.

Revised April 2014

MEMORANDUM

Date: April 8, 2013

To: Dr. Azim Mallik
Chair, Senate Research Committee

From: Dr. Aris Carastathis
Chair, Senate Organization Committee

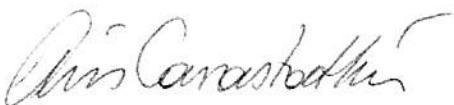
Subject: Senate Research Committee Review Terms of Reference: CIHR Representation

Dear Dr. Mallik,

At its last meeting on March 25, 2013, the Senate Organization Committee considered the request of the Senate Research Committee to increase the number of CIHR faculty members on the SRC from two to four.

After lengthy discussion the Senate Organization Committee found no compelling reason to bring such request to Senate and deems that the present SRC composition is reflective of the number of CIHR eligible faculty members currently at Lakehead University. Furthermore, the SOC found that the criteria listed were far too restrictive when compared with the criteria used for the NSERC and SSHRC faculty members on this committee.

Sincerely,



Aris Carastathis
Chair, Senate Organization Committee

MEMORANDUM

Date: January 29, 2013

To: Mrs. Karen Roche, University Secretary

From: Dr. Azim Mallik, Chair, Senate Research Committee

Subject: **Review of Terms of Reference – Senate Research Committee**

At a meeting of the Senate Research Committee held **Monday, January 28, 2013**, committee members passed the following Motion regarding the membership of the Senate Research Committee:

Moved by Dr. Batia Stolar, seconded by Dr. Wely Floriano that #8 under Composition in the Senate Research Committee's Terms of Reference read as follows:

"Twelve full-time members, 4 of whom are NSERC eligible researchers, 4 of whom are SSHRC eligible researchers and 4 of whom are CIHR eligible faculty (specifically, 2 CIHR researcher working in the area of bio-medical/clinical research and/or environmental influences on health and 2 CIHR researcher working in the area of health systems and services, health populations, and/or societal and cultural dimensions of health), elected by Senate on the recommendation of the Senate Nominations Committee.

Carried Unanimously