

Senate Meeting #4-2014
Monday, April 14, 2014
2:30 p.m. – Senate Chambers
MINUTES

In attendance

| | | |
|-----------------------------|------------------------|---------------------------------|
| Dr. Brian Stevenson – Chair | Dr. Derek Kivi | Dr. Todd Randall* |
| Dr. Maurice Benson | Dr. Glenna Knutson | Dr. David Richards |
| Dr. Richard Berg | Dr. Rhonda Koster | Ms. Karen Roche, Secretary |
| Dr. Aris Carastathis | Dr. David Law | Ms. Charmaine Romaniuk |
| Dr. Lori Chambers | Dr. Alex Lawson | Dr. Ulf Runesson |
| Dr. Bahram Dadgostar | Dr. Lori Livingston | Dr. Connie Russell |
| Dr. Andrew P. Dean | Dr. Nancy Luckai | Mrs. Marian Ryks-Szelekovszky |
| Mrs. Anne Deighton | Dr. Craig MacKinnon | Dr. Chander Shahi |
| Dr. Kim Fedderson* | Prof. Roland Martin | Dr. Gillian Siddall* |
| Dr. Laurence Fiddick* | Dr. Carney Matheson | Dr. Birbal Singh |
| Dr. Christine Gottardo | Dr. William McCready* | Dr. Teresa Socha |
| Dr. Douglas Hayes | Dr. Marg McKee | Dr. Michelle-Marie Spadoni |
| Dr. Gordon Hayman | Dr. Brian McLaren | Dr. Sharon Dale Stone |
| Dr. Philip Hicks | Prof. Dennis McPherson | Mr. Shane Strickland |
| Dr. Mary Louise Hill | Dr. Wayne Melville | Dr. Lee Stuesser |
| Dr. Peter Hollings | Dr. Hasan Naser | Ms. Andrea Tarsitano |
| Dr. Doug Ivison | Dr. Florin Pendea* | Dr. Beatrice Vernier-Larochette |
| Mr. Aleksander Jedrzejczyk | Dr. Robert Petrunia | Dr. Xuequn Wang |
| Dr. Donald Kerr | Prof. Gerald Philips | Mr. Allen Wywrot |
| | Prof. Karen Poole | |

Regrets

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| Dr. Tony Bartley | Dr. Zahid Hasan | Dr. Mathew Leitch |
| Dr. Glenn Colton | Dr. Michael Hoechsmann | Dr. Raynald Harvey Lemelin |
| Dr. Joey Farrell | Dr. Monica Ilie | Dr. Cynthia Wesley-Esquimaux |
| Dr. Ron Harpelle | | Dr. Rachel Warburton |

Official Observers

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|------------------------|--------------------|-------------------------|
| Mrs. Kerrie-Lee Clarke | Dr. Umed Panu | Dr. Moira McPherson |
| Ms. Deb Comuzzi | Mr. Robert Perrier | Ms. Cathy Ridley |
| Ms. Barb Eccles | Ms. Kathy Pozihun | Ms. Amanda Trevisanutto |

Guests

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| Ms. Gina Kennedy | Mr. Matt Quick |
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Teleconference*

Guest Speaker: Ms. Deb Comuzzi, Vice-President External Relations - 50th Anniversary Plans

Ms. Deb Comuzzi presented and discussed plans to celebrate Lakehead University's 50th Anniversary. It was noted that Dr. Harvey Lemelin serves as the Senator on the 50th Anniversary Planning Committee. The 50th Anniversary will be launched at the LUSU Winter Carnival 2015.

Guest Speaker: Mr. Cameron Clark, Chair, Lakehead University Board of Governors

Mr. Cam Clark provided Senators with a broad overview of the Presidential Reappointment Process. The Board developed an Annual Presidential Assessment: Policy and Procedures, approved at the March 28, Board of Governors meeting. Mr. Clark invited Senators to review the approved policy posted with the Lakehead University policies.

Senators will be given the opportunity to provide individual feedback on the Presidential Assessment through a questionnaire accessible on MyInfo.

1. Approval of Agenda

MOVED (C. Matheson/C. Gottardo) that the agenda be approved as amended.

Item #5 – Addition - Proposed Undergraduate Calendar Changes for Referral

Provost and Vice-President (Academic)

- University seminars course (2014-PROVOST-3154)

Item #6.3.3 – Revised motion to read as follows:

MOVED that Item #1 of the Removing and Reinstating Courses policy, which reads: "Each academic unit will indicate which courses will not be offered during the fall/winter sessions and these will be noted as not offered this year." be removed. ~~the following statement be removed from the Academic Calendar: "This course is not offered this academic year."~~

Item #13 – Addition - Senate Research Committee Report

Item# 13.1 – Addition - MOVED that the Terms of Reference for the Senate Research Committee be referred to the Senate Organization

Committee.

Item #13.2 – Addition - MOVED that the Senate Research Committee Report be accepted.

Delete Item #14.1 and 14.2

Item #14 – For Information Only - Sexual Assault Task Force
CARRIED

2. Approval of Minutes

Minutes of Senate Meeting #3-2014 held on March 17, 2014

MOVED (M. Ryks-Szelekovszky/L. Livingston) that the Minutes of the Senate Meeting #3-2014 of March 17, 2014 be approved.
CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Proposed Graduate Calendar Changes for Referral

MOVED (P. Hicks/G. Knutson) that the proposed Graduate Calendar Changes be referred to the appropriate committees:

Faculty of Health and Behavioural Sciences

- Convert Public Health to Health Sciences - Discontinue Courses (2014-HBS-3157)
- Convert Public Health to Health Sciences - Create New Course (2014-HBS-3156)
- Convert Public Health to Health Sciences - Associated Program Changes (2014-HBS-3155)

CARRIED

5. Proposed Undergraduate Calendar Changes for Referral

MOVED (W. Melville/C. MacKinnon) that the proposed Undergraduate Calendar Changes be referred to the appropriate committees:

Provost and Vice-President (Academic)

- University seminars course (2014-PROVOST-3154)

CARRIED

6. Reports of Standing Committees on Proposed Calendar Changes

6.1 Senate Undergraduate Studies Committee Report

MOVED (W. Melville/B. Dadgostar) that the Senate Undergraduate Studies Committee report be accepted.

CARRIED

6.2 Senate Budget Committee Report

MOVED (B. Singh/P. Hicks) that the Senate Budget Committee Report be accepted.

CARRIED

6.3 Senate Academic Committee Report

6.3.1 MOVED (A.P. Dean/D. Richards) that by the beginning of the 2016/17 academic year, all academic units will have calendared for all of their undergraduate degree programs, a degree requirement of at least one 0.5 FCE course containing at least 50% Indigenous knowledge and/or Aboriginal content.

Concern was raised about when Faculties would be given a list of courses that are identified as containing at least 50% Indigenous knowledge and/or Aboriginal content.

Following a discussion, it was decided that Senate would postpone the vote until provided with a list of courses that would be available to students containing at least 50% Indigenous knowledge and/or Aboriginal content.

It was noted that the language of the motion comes directly from the current Academic Plan. Lakehead University is committed to having Indigenous knowledge and/or Aboriginal content in its courses.

Based on the results of a survey that was distributed to all Faculties, a current list of courses containing at least 50% Indigenous knowledge and/or Aboriginal content was created. This list will be distributed to Senators prior to the next meeting.

This item was postponed until the Senate meeting on May 15, 2014.

6.3.2 MOVED (A.P. Dean/A. Tarsitano) that the dates for the 2015/16 and the 2016/17 Academic Calendars be approved.
CARRIED

6.3.3 MOVED (A.P. Dean/W. Melville) that Item #1 of the Removing and Reinstating Courses policy, which reads: "Each academic unit will indicate which courses will not be offered during the fall/winter sessions and these will be noted as not offered this year." be removed.
CARRIED

6.3.4 Notice of Motion to approve the proposed revisions to the Group I and II course classifications system.

The Registrar clarified that the reason for including all academic units in the proposed Group I and II course classifications system, with the exception of the Faculty of Law and the Northern Ontario School of Medicine, was to facilitate transfers from other Faculties into Social Sciences and Humanities or Science and Environmental Studies.

6.3.5 MOVED (A.P. Dean/ M. Ryks-Szelekovszky) that the Senate Academic Committee Report be accepted.
CARRIED

7. Approval of Undergraduate Calendar Changes

MOVED (W. Melville/C. Matheson) that the following Undergraduate Calendar Changes be approved:

Two new departments take effect May 1st and will be effective then.

Department of Interdisciplinary Studies

- MDST 3910 - Internship I (2013-ORI-2973)
- MDST 3930 - Internship II (2013-ORI-2974)
- ENSU 3013 - Field School I (2013-ORI-2975)
- ENSU 4013 - Field School II (2013-ORI-2976)
- ENSU 2033 - Inquiry into Environmental Methods (2013-ORI-2977)
- ENSU 3033 - Aquatic Resources Planning & Mgmt (2013-ORI-2978)

- ENSU 3073 - Environmental Technology (2013-ORI-2979)
- CRIM 2090 - Criminological Research Methods (2013-ORI-2982)
- CRIM 2015 - Criminological Theory (2013-ORI-2983)
- ENSU 3053 - Inquiry into Environmental Conservation (2013-ORI-2984)
- Media Studies Major - change in first year course offering (2014-ORI-3030)
- ENSU 3810 - Special Topics (2014-ORI-3032)
- HBASc - Environmental Sustainability Major (2014-ORI-3033)
- HBASc - Environmental Sustainability Co-op program changes (2014-ORI-3059)
- HBASc - Criminology Major (2014-ORI-3060)

Faculty of Social Sciences and Humanities

- VISU 2060 (2014-SOC-3004)
- Philosophy (2014-SOC-3005)
- VISU 3060 (2014-SOC-3003)

Faculty of Science and Environmental Studies

- HBSc Chemistry Major (2013-SCI-2994)
- HBSc Biol/Chem Major (2013-SCI-2995)
- First Year Course – Chem (2013-SCI-2996)
- Water Resource Science Program Changes (2014-SCI-3000)
- WATE Pathways for ONCAT (2014-3106)
- SES ONCAT Pathways (2014-SCI-3110)

Faculty of Education

- HBES/BEd Third Year Update (2014-EDU-3007)
- Introduction to Teaching French as a Second Language (FSL) (2014-EDU-3047)

Faculty of Engineering

- Software Engineering Program Changes (2014-ENG-3074)

CARRIED

8. Approval of Graduate Calendar Changes

MOVED (P. Hicks/G. Knutson) that the following Graduate Calendar Changes be approved:

Faculty of Health and Behavioural Sciences

- MPH Proposed Course Calendar Description Changes (2013-

- HBS-2968)
- Master of Health Sciences Program Revisions (2013-HBS-2969)

Faculty of Business Administration

- Business 5000 (2014-BUS-3057)
- Business 5010 (2014-BUS-3058)

CARRIED

9. Senate Nominations Committee Report

- 9.1 MOVED (C. MacKinnon/C. Gottardo) that the attached list of faculty members be appointed to Senate Standing Committees for the terms listed.

CARRIED

- 9.2 MOVED (C. MacKinnon/C. Gottardo) that the proposed revisions to the Senate By-laws Article XIV (59) be referred to the Senate Organization Committee.

CARRIED

- 9.3 MOVED (C. MacKinnon/C. Matheson) that the Senate Nominations Committee report be accepted.

CARRIED

10. Senate Library Committee Report

MOVED (A. Deighton/B. Dadgostar) that the Senate Library Committee Report be accepted.

CARRIED

11. Senate Executive Committee Recommendations

MOVED (B. Dodgostar/C. MacKinnon) that the following faculty representatives be appointed to the Senate Nominations Committee for a term commencing July 1, 2014 through June 30, 2016:

- Dr. Jeremy Scott
- Dr. Liping Liu
- Dr. Wa Gao
- Dr. Ruth Beatty

CARRIED

12. Joint Senate Committee for NOSM Report

- 12.1 MOVED (R. Berg/W. McCready) that the Senate approve the NOSM policy regarding Academic Appeals, effective May 1st, as presented.

At the March 17, Senate meeting, the recommendation from the Joint Senate Committee for NOSM was defeated following a concern raised that the NOSM Undergraduate Medical Education (UME) Appeals Policy removed students' rights in an appeal to be represented by another person/legal counsel.

The Dean of the Faculty of Law confirmed that he met with the Joint Senate Committee for NOSM and noted that his concerns have been met and that he is in favor of the motions as presented.

CARRIED

- 12.2 MOVED (R. Berg/W. McCready) that the Senate approve the NOSM Undergraduate Medical Education (UME) Appeals Policy (formerly known as "Student Promotion and Appeals Policy") as presented.
CARRIED

- 12.3 MOVED (R. Berg/W. McCready) that the Senate approve the Joint Senate Committee (JSC) Process for Appeal Review as presented.
CARRIED

- 12.4 MOVED (R. Berg/W. McCready) that the Joint Senate Committee for NOSM Report be accepted.
CARRIED

13. Senate Research Committee Report

- 13.1 MOVED (P. Hicks/L. Livingston) that the Terms of Reference for the Senate Research Committee be referred to the Senate Organization Committee.

Concern was raised that the request for an increase of CIHR representation on the Senate Research Committee was already addressed and denied by the Senate Organization Committee at the April 25, 2013 Senate meeting.

It was noted that at this time the proposal has no additional criteria related to the areas of CIHR research, making the criteria for CIHR representation the same as that for faculty representing NSERC and SSHRC.

CARRIED

- 13.2 MOVED (L. Livingston/A. Deighton) that the Senate Research Committee Report be accepted.
CARRIED

14. Sexual Assault Task Force (For Information Only)

The Sexual Misconduct Policy and the Sexual Misconduct Response Protocol was posted to the Senate website.

Dr. Lori Chambers, Chair of the Presidential Sexual Assault Task Force, presented and discussed the policy and protocol. The policy defines what constitutes sexual harassment, consent and incapacitation as defined in the Criminal Code of Canada. The Sexual Misconduct Response Protocol sets out the obligations of the University for education and prevention of sexual misconduct.

The Presidential Sexual Assault Task Force is seeking legal input before the policy and protocol go forward to the Board of Governors for approval.

15. Nominations for Six (6) Faculty Representatives to Senate

An Interest to Serve was posted to fill six vacancies for Faculty Representatives on Senate. The Faculty Representatives to Senate are:

- Dr. Glenna Knutson (July 1, 2014 through June 30, 2017)
- Dr. Douglas Hayes (July 1, 2014 through June 30, 2017)
- Dr. Sandra Jepessen (July 1, 2014 through June 30, 2017)
- Dr. Sree Kurissery (July 1, 2014 through June 30, 2016)
- Dr. Sonia Mastrangelo (July 1, 2014 through June 30, 2015)
- Dr. Peter Brink (July 1, 2014 through June 30, 2015)

16. Faculty Senator on the Joint Senate Committee for NOSM

MOVED (R. Berg/W. McCreedy) that Dr. Michel Beaulieu be appointed as the Faculty Senator on the Joint Senate Committee for NOSM.
CARRIED

17. Faculty of Science and Environmental Studies

MOVED (A.P. Dean/F. Pendea) that the Department of Environmental Sustainability at Orillia be changed to the Department of Sustainability Sciences.

CARRIED

ITEMS FOR INFORMATION

18. Report of the COU Academic Colleague

The Report of the COU Academic Colleague was posted to the Senate website.

19. Report of the Senate Representative to the Board of Governors

The Report of the Senate Representative to the Board of Governors was posted to the Senate website.

20. President's Report

The President's Report was posted to the Senate website.

On March 28, a delegation from Shanghai Second Polytechnic University (SSPU) in China visited Lakehead University to strengthen ties and sign a five year memorandum of understanding (MOU) between the two universities.

Lakehead Athletics hosted its annual awards galas in Thunder Bay and Orillia on March 29 and 30, 2014, respectively. Ceremonies lauded outstanding Thunderwolves of the 2013-14 season and awarded Lakehead's Athletes of the Year.

21. Report of the Provost & Vice-President (Academic)

The Provost & Vice-President's Report was posted to the Senate website.

Lakehead University submitted another draft of the Strategic Mandate Agreement and is currently working with the Ministry of Training Colleges and Universities to finalize details of the final Agreement.

The most recent version of the Strategic Mandate Agreement was posted for Senators to provide comments and edits.

22. Report of NOSM

The Senior Associate Dean of NOSM reported on the activities of the NOSM Admissions Committee. The committee received over two

thousand applications to fill the sixty-four available positions. The offers for acceptance will go out on May 15, 2014 and classes will start on August 25, 2014.

23. Report of the Ogimaawin – Aboriginal Governance Council

The Ogimaawin – Aboriginal Governance Council continues to work with Dr. Cynthia Wesley-Esquimaux, Vice-Provost, Aboriginal Initiatives, through a sub-committee of the Advisory committee, exploring the Indigenous Engagement Strategy 2014-2019.

24. Ms. Gina Kennedy, Secretary to the Board, Academic Council and Joint Senate Committee for Northern Ontario School of Medicine called into the meeting to address late amendments to the three (3) documents approved under Item #12.

Based on the Senate discussion of March 17, the legal representation language was added to the NOSM Undergraduate Medical Education (UME) Academic Appeals Policy. The amendment was approved by the UME, the Academic Council and the Joint Senate Committee on April 11, 2014.

24.1 Amendments to NOSM Undergraduate Medical Education (UME) Academic Appeals Policy (Agenda Item 12.2)

MOVED (M.L. Hill/R. Berg) to amend the NOSM Undergraduate Medical Education (UME) Academic Appeals Policy by adding the following section:

5.4 Appellants have the right to seek legal counsel and to be represented by another person or legal counsel in any aspect of these appeals processes. Parties are responsible for paying their own costs associated with any such representation or consultation.

At the April 11, 2014 Joint Senate Committee meeting, Millo Shaw, Lakehead's Director of Risk Management and Access to Information recommended minor edits to the document.

The Chair called the question.
CARRIED

24.2

Amendments to Joint Senate Committee Process for Appeal Review (Agenda Item #12.3)

MOVED (M. L. Hill/ R. Berg) to amend the Joint Senate Committee Process for Appeal Review as follows:

- The title of 2.0 **Appeals to the** Joint Senate Committee's ~~Appeal Committee~~
 - Section 4.0 Notice of Decision
3. The JSC shall supply a written report of its decision to the Appellant, the Respondent(s), the appropriate Associate Dean, the Dean of the Medical School and to other individuals as the ACAC deems appropriate and/or necessary. The written report of the **JSCACAG** must include:
- a. the membership of the **JSC Appeals Committee or subcommittee of the JSC which heard the appeal.**

CARRIED

ADJOURN

MOVED (P. Hollings/D. Richards) that the meeting be adjourned.
CARRIED

Dr. Brian Stevenson, President

Ms. Karen Roche, Secretary