

Matching

- ◆ Work from one side.
- ◆ Work from the side that has the most words.
- ◆ Answer the questions that you are sure of first.
- ◆ Eliminate and cross off alternatives. Cross off the letter (not the word) of the ones you use.



Matching requires you to recognize the correct answer from a list of possible answers. Be sure to read the directions, as some matching tests let you use the same answer more than once. Here you are given two lists of terms or phrases, and you are expected to connect each item in the first column with one in the second column.

These are tricky, because if you make one mismatch, you can struggle through the entire section.

Start with the matches of which you are absolutely certain.

Work from the column that has the most words. If you always work from the column that has the most words, you have less scanning to do. You will only scan the single words in the other column.

Work from one side only. Crossing off items in both columns leads to confusion and careless errors or wasted time.

SAMPLE ACTIVITY - Who's Responsible for This?

Match the Student Services Office with the service. Careful! One office may be responsible for more than one service.

Co-op Placements	STUDENT SUCCESS
Tutoring	FINANCIAL AID
Personal Counseling	CHAPLAIN
Special Exams	REGISTRAR
Transcripts	ADMISSIONS
Advanced Standing	HEALTH & COUNSELLING
Letters of Permission	LEARNING ASSISTANCE
Orientation	
Graduation	
Grief Counseling	
Student Academic Appeals	
Student Petitions	
Tuition and Fees	
Career Counseling	
Registration	
Students transferring in	