

## MEMORANDUM

**Date:** March 8, 2013

**To:** Aris Carastathis  
Chair, Senate Organization Committee

**From:** Dr. Adam Van Tuyl  
Chair of Senate Library Committee

**Re:** Changes to Terms of Reference for Senate Library Committee

Dear Dr. Carastathis

On behalf of the Senate Library Committee, I would like to submit the following changes to the Terms of Reference for the Senate Library Committee. There are two changes; the first changes the Composition, and the second changes makes a corresponding change to the Terms of Office.

**CHANGE 1:** Under Composition, replace

6. Education Librarian

with

6. One full time librarian elected by the librarians

**CHANGE 2:** Under Terms of Office, replace

1 to 6 Ex officio

with

1 to 5 Ex officio

6 two years (renewable)

Both of these changes were approved at the Senate Library Committee held on March 7, 2013.

This change was in response to the recent Library External Review. This review recommended that the ex officio status of the Education Librarian on this committee be changed to allow a full time librarian to be a member of the committee. The Senate Library Committee agreed with the recommendation.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

Adam Van Tuyl