

MEMORANDUM

TO: Karen Roche, Secretary of Senate
FROM: Gillian Siddall, Chair
Senate Academic Committee
RE: Report of the Senate Academic Committee
DATE: September 5, 2012

The following is my report from the SAC meeting of June 5, 2012.

1. New Program Proposal - PhD in Electrical and Computer Engineering - (*referral from Jan 20/12 Senate Meeting*)

The Senate Academic Quality Assurance Committee met on several occasions to review and evaluate the proposal. The Committee requested additional information and edits were made to the original proposal. The following motion was approved pending additional minor edits:

The Quality Assurance Sub-Committee recommends that the revised program proposal for the PhD in Electrical and Computer Engineering, along with the supplemental information provided during the review process, be forwarded to the appropriate standing committees for completion of the new program proposal review. The proposal and supplemental information address specific criteria required for new program proposals in accordance with the Policy for the Review and Approval of Academic Programs and the Lakehead University Institutional Quality Assurance Process (IQAP).

The SAC passed a motion to accept the recommendations of the Quality Assurance Sub-Committee.

A summary of how each of the criteria related to new graduate program proposals has been addressed is provided in a table entitled *Senate Academic Quality Assurance Committee: Review Criteria for New Graduate Program Proposals* and has been filed with the Office of the Provost and Vice-President Academic and is posted at: <http://vpacademic.lakeheadu.ca/?display=page&pageid=76>.

2. Writing Centre

The past Chair, Brian McLaren, provided a report from the Writing Centre Coordinator regarding 2011/12 activities of the Centre.

Dr. David Richards was elected Chair of the Writing Across the Curriculum Sub-Committee for 2012/13.

3. Strategic Planning

Gerry Munt joined the meeting to receive feedback from members on a consultation process for the new Strategic Plan that would begin in November 2012.

4. Election of Chair 2012/13

Dr. Andrew P. Dean was elected Chair of the Senate Academic Committee for 2012/13.

Respectfully submitted,
Gillian Siddall