

## APPROVAL PROCESS - In-Person Research

|   |   |   |                          |
|---|---|---|--------------------------|
| 1.  | <p>For informational purposes review:</p> <ul style="list-style-type: none"> <li>✓ <a href="#">COVID-19 Phase 3 Restart Guidelines for Researchers</a></li> <li>✓ <a href="#">Resumption of In-Person Research with Human Participants</a></li> <li>✓ <a href="#">Return to campus guidelines</a></li> </ul>  | <input type="checkbox"/>  |                          |
| 2.  | <p>Submit either a new Application, or an Amendment for a currently-approved project to the Research Ethics Board for review for possible approval. Submission is through the Romeo Portal. Complete the “COVID-19 Measures” tab.</p>   | <input type="checkbox"/>  |                          |
| 3.  | <p>REB Approval received to start/re-start in-person research via email from the REB</p>  | <input type="checkbox"/>  |                          |
| 4.  | <p>Submit application for approval to Dean and Vice-President, Research &amp; Innovation (VPRI) for:</p> <ul style="list-style-type: none"> <li>○ On-campus research: <ul style="list-style-type: none"> <li>✓ Phase 3: Application for Access to On-Campus Research Laboratories and Facilities</li> </ul> </li> <li>○ Off-campus research: <ul style="list-style-type: none"> <li>✓ Travel, Field Work and Off-Campus Research/Activity – Request for Approval</li> </ul> </li> </ul> <p><b>*Attach REB approval email, REB COVID-19 Protocol, Human Participant Safety Plan, and Partner approval (when applicable) when submitting to Dean and VPRI</b></p> | <p>All Forms are found on the <a href="#">COVID-19 Research Application Portal</a>.</p> | <input type="checkbox"/> |
| 5.  | <p>Once Dean &amp; VPRI approval received complete for:</p> <ul style="list-style-type: none"> <li>○ On-campus research: <ul style="list-style-type: none"> <li>✓ Research/Activity Resumption Plan Template</li> <li>✓ On-campus Research/Activity Space Physical Distancing Checklist</li> </ul> </li> <li>○ Off-campus research: <ul style="list-style-type: none"> <li>✓ Travel, Field Work, and Off-Campus Community Research/Activity Safety Checklist</li> </ul> </li> </ul> <p>These documents must be completed and on hand if requested by the LU Joint Health &amp; Safety Committee or other internal approval groups.</p>                          |   | <input type="checkbox"/> |
| 6.  | <p>In-person research can start/re-start</p>  | <input type="checkbox"/>  |                          |
| <p>Research team members must confirm DAILY through the <a href="#">Ontario Ministry of Health Self-Assessment</a> while conducting in-person research, that they are not currently experiencing any symptoms of illness or within the past 14 days and they have not had recent contact with a known or presumed COVID-19 patient.</p> <p><b>Researchers must follow the recommendations of the Assessment and be prepared to halt in-person research.</b></p> |   |   |                          |