Faculty of Graduate Studies
t: (807) 343-8785

Ontario Graduate Scholarship – Lakehead University

Information and Application Details

The Ontario Graduate Scholarship (OGS) encourages academic excellence in graduate studies at both the masters and doctoral level.

The OGS is available to full-time students either enrolled in or applying for admission to a graduate program at Lakehead University. Eligible students entering their first or second year of graduate studies must have an overall average of at least A- (80%) in each of the last two completed years of study (full-time equivalent), while students entering their third year must have an average of at least A- (80%) in all graduate courses completed.

Additional information is provided on the program at the OSAP Website.

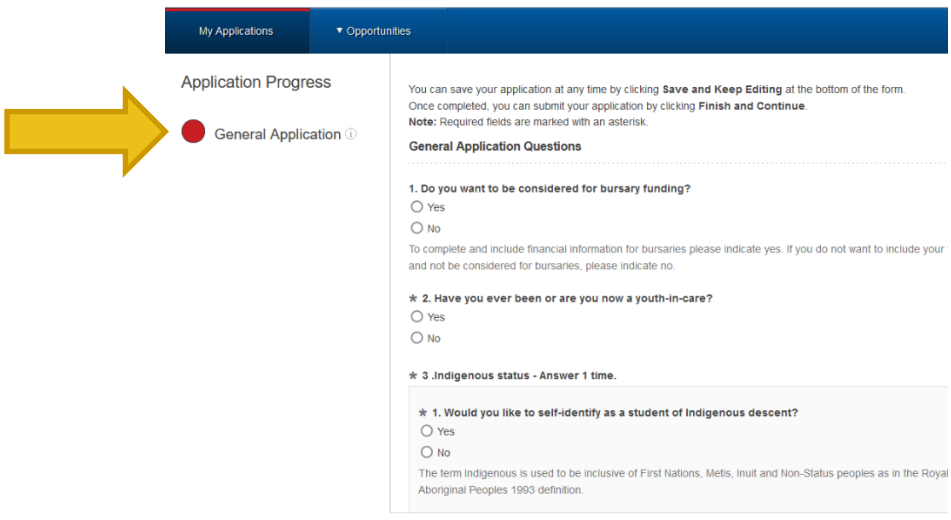
If you have questions, contact funding officer email at scholarship.grad@lakeheadu.ca

Applying to the OGS at Lakehead University

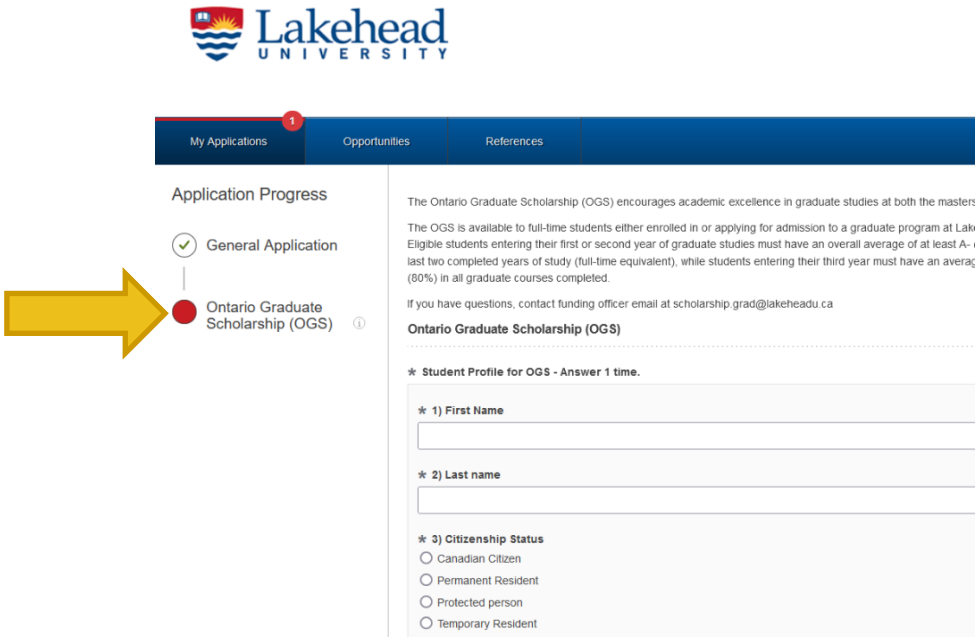
The application is available in the myAwards portal https://lakeheadu.academicworks.ca/

You must have a Lakehead University email address (name@lakeheadu.ca) to enter this portal
i.e, if you are not currently a Lakehead University student you must apply to Lakehead to receive one.
For more information on our graduate programs see:
https://www.lakeheadu.ca/programs/graduate/programs
For the Graduate application system see:
https://erpss.lakeheadu.ca:8173/Student/Student/GSOnlineAppl/IndexGuest

Once you enter the portal, you must complete the **General Application** to proceed:



After you have submitted and completed your General Application, you will have access to the OGS application as shown below. Use the Save and Keep Editing button to save your work throughout the application process, and use Finish and Submit to complete.



A completed OGS application includes:

1) Student Profile

2) Research/Program Statement

The Research/Program Statement is a single PDF attachment that consists of two separate sections: 1) Research/Program Statement and 2) Bibliography/citations. Each of these sections must be only one page. Additional information outside the page limit will result in your application being disqualified (ex. providing additional information on the research statement on the bibliography page).

Prepare your attachments in any word processing program, following the requirements below.

- All text, including references (where applicable), must conform to these standards.
- Acronyms and abbreviations must be spelled out completely on initial appearance in text;
- Pages must be 8 ½" x 11" (216mm x 279mm);
- Pages must be single-spaced, with no more than six lines of type per inch;
- All text must be in 12 pt. Times New Roman font;
- Condensed fonts will not be accepted;
- All margins must be set at a minimum of ¾" (1.87 cm);
- No hyperlinks or bookmarks should be included in your documents

3) Up-to-Date Official Transcripts

Up-to-date official transcripts of all undergraduate and graduate studies must be included in the application, including transcripts for the fall semester of the year of application whether they contain grades or not. Transcripts serve to confirm the number of months of graduate studies completed, determine your first-class average and confirm your current registration.

If your transcripts include transfer credits from another institution, the original transcript with the grades shown should be included, or your application may be deemed ineligible. Contact the faculty of graduate studies (or its equivalent) at the institution(s) selected in your application to determine their requirements.

If you have not provided the up-to-date official transcripts needed to determine whether you have achieved a first-class average in each of the last two completed years of study (full-time equivalent), your application will be deemed ineligible.

Retain the paper copy of any uploaded transcripts, as you may be asked to provide it for verification purposes.

Transcripts must be scanned in accordance with the following presentation standards and uploaded by the applicant in the appropriate section of the application:

- Scanned together as a single document.
- Include one copy of the legend (reverse of each transcript). Do not scan the legend multiple times.
- PDF file (.pdf extension); unprotected.
- Maximum file size of 10 mb (black and white recommended).
- Page size 8 ½ in. x 11 in. (216 mm x 279 mm) or A4 (210 mm x 297 mm).
- Transcripts text orientation should be upright (if possible) and must be readable on a computer monitor without any adjustment by the viewer.
- If you have transcripts written in a language other than English or French, you are required to provide a certified translation of the transcripts.

4) Two Academic Assessment Referees

Select two referees to complete an Academic Assessment Report on your behalf. The referee should be someone who knows you well enough to speak to your research and academic ability. They should be able to address your qualifications in regards to the selection criteria for the Ontario Graduate Scholarship.

Once you enter the referees name and email address, they will receive an automated email from the system with a link to the academic assessment.

When you submit the request to the referee you will see the dropdown box change to 'Requested on Date XXX" after pressing Save and Keep Editing. When your referee submits the completed assessment, the box will modify to "Submitted on Date XXX" Both assessments are required before you can submit the complete OGS application.

5) Declaration of Publications/Presentations

List a maximum of 8 publications, presentations, posters or other significant work submitted to an external organization. Do not list your thesis. List these works in the referencing style for your discipline.

Listing publications beyond the maximum may result in your application being deemed ineligible.

6) Declaration of Previous Awards and Prizes

List a maximum of 8 scholarships, fellowships, prizes, and other academic or professional awards you have received and think would be the most pertinent to the adjudication of your application. Follow the following formatting (please single space):

Name of the Award
Source
Year Awarded
Duration (months)
Value

Example:

Ontario Graduate Scholarship
Lakehead University
2021
12 months
$15,000

Listing awards beyond the maximum may result in your application being deemed ineligible.

7) Declaration of Previous Awards and Consent form

One of the eligibility requirements for OGS is that you must not have exceeded the lifetime maximum of 6 years of government-funded student awards. Please indicate the award and number of years you have received the award in the section below. Reportable awards and funding include those from, Social Sciences and Humanities Research Council of Canada (SSHRC), Natural Sciences and Engineering Research Council (NSERC), Canadian Institute of Health Research (CIHR), Queen Elizabeth II Graduate Scholarship in Science and Technology, Ontario Graduate Scholarship (OGS), Ontario Trillium Scholarships (OTS), Vanier Canada Graduate Scholarship and Federal/ Provincial Financial Aid (e.g. OSAP).

For example, SSHRC CGS-M, duration: 1 year, OGS, duration: 2 years.

If you have not received any of these awards, please indicate "none" in the box provided.

Note: this section is for administrative purposes only and will not be reviewed by an assessment committee, failure to complete this section accurately could result in disqualification of your application

Review all the information noted in the OGS Consent Form carefully and select “I Agree” if you would like your application considered for the competition.