



## Professor Emeritus

**Category:** Academic;

**Jurisdiction:** Provost and Vice President, Academic; Senate Academic Committee;

**Approval Authority:** Senate (was jointly approved by the Board of Governors until March 12, 2020);

**Established on:** September 14, 1978 (approved by Senate on February 14, 1978);

**Amendments:** May 14, 1980; May 16, 1986; December 1997; January 20, 2020 (Senate);  
March 12, 2020 (Board).

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1. The title shall be offered to all those who retire from full-time academic life while holding the rank of Professor or Associate Professor at Lakehead University, provided that they have served the University in a full-time academic capacity for a period of not less than ten years.
  2. Candidates who do not meet all of the above requirements may also be nominated.
  3. The title as such shall carry with it no remuneration, no formal duties and no voting rights.
  4. The Professor shall retain the usual privileges of a member of the academic community.
  5. The title shall ordinarily be conferred in the year in which the candidate retires and not later than three years after retirement. A brief citation about the candidate may be read at the appropriate Senate meeting, typically in May, and a certificate presented.

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**Review Period:** 7 years;

**Date for Next Review:** 2027-2028;

**Related Policies and Procedures:** Professor Emeriti Services;

**Policy Superseded by this Policy:** None.

The University Secretariat manages the development of policies through an impartial, fair governance process, and in accordance with the Policy Governance Framework. Please contact the University Secretariat for additional information on University policies and procedures and/or if you require this information in another format:

Open: Monday through Friday from 8:30am to 4:30pm;

Location: University Centre, Thunder Bay Campus, Room UC2002;

Phone: 807-346-7929 or Email: [univsec@lakeheadu.ca](mailto:univsec@lakeheadu.ca).



## Professor Emeriti, Services

**Category:** Academic;

**Jurisdiction:** Provost and Vice President, Academic;

**Approval Authority:** Executive Team;

**Established on:** January 4, 1988;

**Amendments:** None;

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In addition to any arrangements a Professor Emeritus might be able to make with his/her former Department or School, the following services will be available:

1. Office Space

Room 5020 in the Library has been equipped with two desks and some other basic office equipment. It will be made available upon request to the Vice-President (Academic) on a month-to-month basis for use on academic projects.

2. Typing Assistance

If a Professor Emeritus is engaged on an academic project and is unable to use the typing services of his/her former Department or School, the Vice-President (Academic) will consider requests for special typing assistance on the project.

3. Research and Conference Travel Support

The Vice-President (Academic) shall try to set aside a modest sum each year to support Professors Emeriti who wish to conduct research projects that are intended to lead to publishable results and who wish to present conference papers at academic conferences. In all cases a condition of receiving a grant would be that Lakehead University's name would appear on the publication and papers. The applications should be made on the normal Senate Research forms that can be obtained from the Office of Research and Graduate Studies. The completed forms should be forwarded to the Chair of the Senate Research Committee. The Senate Research Committee will then

review the applications and advise the Vice-President (Academic) concerning the disbursement of the funds.

4. Parking

All Professors Emeriti may apply to the Vice-President (Academic) for a special parking pass.

5. Annual Dinner

Each year, in connection with Convocation, a dinner for Professors Emeriti will be organized by Alumni Services and hosted by the President. It is hoped that it will be a pleasant way of catching up on all the news about what Professors Emeriti have been doing in the preceding year and what has been happening at the University.

## General

If any Professor Emeritus has any special requests or ideas for services of an academic nature, please contact the Vice-President (Academic).

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**Review Period:** 7 years;

**Date for Next Review:** 2019-2020;

**Related Policies and Procedures:** Professor Emeritus Policy;

**Policy Superseded by this Policy:** None.

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