

## Board Members Seeking Employment with Lakehead University

**Category:** Governance and Legal;

**Jurisdiction:** University Secretary; Board Governance & Nominating Committee;

**Approval Authority:** Board of Governors;

**Established on:** October 4, 2013;

**Amendments:** October 12, 2023.

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Where a Governor applies for employment with Lakehead University or one of its affiliated entities, then prior to the submission they shall:

- a. notify in writing the Chair of the Board or the Vice-Chair of the Board (in the Chair's absence);
- b. in the case of a Governor who was appointed based on the recommendation of either the Senate, the Lakehead University Student Union (LUSU) or the Ogimaawin Indigenous Education Council (OIEC), also notify in writing the Chair of the Senate, Chair of the OIEC or the President of LUSU, as the case may be, of their intention to do so.
- c. A Governor shall not cease to be eligible for appointment or election to the Board or otherwise be obligated to resign from the Board during the hiring process.
- d. In the event, that a Governor is subsequently hired as an employee of Lakehead University, they shall provide notice of the hiring to the Board, the Senate, OIEC or LUSU, as the case may be, in the manner noted above. In the event that either:
  1. the Senate, LUSU or the OIEC thereafter advises the Board in writing that the Governor is no longer recommended to be a Governor in that capacity; or

2. the Governor no longer qualified to serve in the capacity that they were appointed or elected to serve in; then the Governor shall be deemed to have ceased to be eligible for appointment or election to the Board and shall immediately resign from the Board.

A Governor who resigns from the Board per this policy is eligible to reapply to the Board should their employment with Lakehead University cease.

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**Review Period:** 7 years;

**Date for Next Review:** 2029-2030;

**Related Policies and Procedures:** None;

**Policy Superseded by this Policy:** None.

The University Secretariat manages the development of policies through an impartial, fair governance process, and in accordance with the Policy Governance Framework. Please contact the University Secretariat for additional information on University policies and procedures and/or if you require this information in another format:

Open: Monday through Friday from 8:30am to 4:30pm;

Location: University Centre, Thunder Bay Campus, Room UC2002;

Phone: 807-343-8010 Ext. 7929 or Email: [univsec@lakeheadu.ca](mailto:univsec@lakeheadu.ca).