



Board Members Seeking Employment with Lakehead University

Category: Governance and Legal;

Jurisdiction: General Counsel and University Secretary; Board Governance & Nominating Committee;

Approval Authority: Board of Governors;

Established on: October 4, 2013;

Amendments: None.

Where an internal member of the Board wishes to submit an application for employment with Lakehead University or one of its affiliated entities, then prior to the submission he/she shall:

- a. notify in writing the Chair of the Board or the Vice-Chair of the Board (in the Chair's absence);
- b. in the case of an internal member of the Board who had been appointed to the Board based on the recommendation of either the Senate or the Lakehead University Student Union (LUSU), also notify in writing the Chair of the Senate or the President of LUSU, as the case may be, of his/her intention to do so. The internal member of the Board shall not cease to be eligible for appointment or election to the Board or otherwise be obligated to resign from the Board during the hiring process. In the event, that the internal member of the Board is subsequently hired as an employee of Lakehead University, he/she shall provide similar notice of the hiring to the Board, the Senate or LUSU, as the case may be, in the manner noted above. In the event that either:
 - a. the Senate or LUSU thereafter advises the Board in writing that the internal member of the Board is no longer recommended to be an internal member of the Board; or
 - b. the internal member of the Board is no longer qualified to serve in such capacity because of the position for which the internal member of the Board was hired; then

the internal member of the Board shall be deemed to have ceased to be eligible for appointment to the Board and shall immediately tender to the Board his/her written resignation as a member of the Board. In all other cases, the internal member of the Board who is hired as an employee of Lakehead University will be allowed to continue as a member of the Board.

Where an external member of the Board wishes to submit an application for employment with Lakehead University or one of its affiliated entities, then prior to the submission he/she shall:

- a. notify in writing the Chair of the Board or the Vice-Chair of the Board (in the Chair's absence); or
- b. in the case of an external member of the Board who had been appointed to the Board based on the recommendation of either the Lakehead University Ogimaawin-Aboriginal Governance Council (O-AGC) or LUSU, also notify in writing the President of the Lakehead University O-AGC or the President of LUSU, as the case may be, of his/her intention to do so and the external member of the Board shall immediately on the submission of the application for employment be deemed to have ceased to be eligible for appointment to the Board and shall immediately tender to the Board his/her written resignation as a Board member. Upon the completion of the hiring process and whether or not the former external member of the Board was hired as an employee of Lakehead University, the former external Board member shall not be eligible for re-appointment to the Board until 6 months has expired from the end of the hiring process.

Review Period: 7 years;

Date for Next Review: 2020-2021;

Related Policies and Procedures: None;

Policy Superseded by this Policy: None.

The University Secretariat manages the development of policies through an impartial, fair governance process, and in accordance with the Policy Governance Framework. Please contact the University Secretariat for additional information on University policies and procedures and/or if you require this information in another format:

Open: Monday through Friday from 8:30am to 4:30pm;

Location: University Centre, Thunder Bay Campus, Room UC2002;

Phone: 807-346-7929 or Email: univsec@lakeheadu.ca.