

**Lakehead University**  
**Vice-President, Research and Innovation (VPRI)**  
**International Research Partnership Awards**

**Guidelines and Procedures**

**Purpose:** To enhance Lakehead University's international research reputation and understanding of global challenges through increased engagement with international partners. This will be achieved by: 1) developing and expanding international partnerships; 2) supporting the involvement of Lakehead researchers and scholars in international research networks and projects; 3) facilitating and expanding access to international funding opportunities; and 4) enhancing collaborative training opportunities at the graduate level.

**Eligibility:** Open to all full-time, tenure-track and tenured Lakehead faculty members. Priority will be given to activities that support international research partners with which Lakehead has a current, bilateral MOU supporting collaborative research and/or shared educational programming and exchanges. Please contact Jill Sherman, International Research Facilitator, Office of Research Services, for a list of Lakehead University's international research MOUs.

**Funding:** The program will provide seed grants to set up long-term research collaborations with international partners. Up to \$10,000 per project will be available. Funds must be spent within one year of receiving the grant.

**Application deadline:** November 15, 2018

**Eligible Activities:** The program will support expenses associated with:

- 1) the preparation of a joint funding application (i.e., international travel to attend international meetings, workshops, proposal preparation expenses including grant writing/copyediting support, etc.);
- 2) participation in an international joint workshop that has the potential to result in long-term collaborations;
- 3) matching funds to supplement external grants supporting international research collaboration (e.g. [DAAD Research Stays](#), [ELAP Faculty Mobility Grant](#)); and
- 4) subsistence allowance for short-term stays abroad to develop strategic international partnerships.

Please note that conference travel is not eligible.

**Application requirements:** An application must be submitted through the Romeo Research Portal; the following information will be required:

- 1) Description of proposed activities, and an explanation of how activities are expected to lead to longer-term international research collaborations for faculty and students;
- 2) Budget, including details of other grants awarded / applied for and any in-kind support from partner institution(s), if applicable;
- 3) Current CVs of the applicant(s) and the international collaborator(s); and
- 4) Letter(s) of invitation or letters of support indicating contributions from international partner institutions (if applicable); and
- 5) Indicate any other funding applied for / awarded

**Approval procedure: The VPRI will establish an internal peer review committee to rank and recommend projects for funding based on the following criteria:**

- a) The merit of the proposal and degree to which the proposed activities provide mutual benefits towards the development and growth of international research partnerships, including those with Lakehead's partners with international MOUs;
- b) Potential impact of the project's expected outcomes;
- c) Appropriateness of proposed expenditures and budget justification;
- d) The academic excellence and research background of all researchers involved in the project;
- e) Ability to leverage or match external funding; and
- f) Demonstrated commitment from partner institutions through financial or in-kind support of the collaboration (recommended but not mandatory).

**A final report outlining evidence of project deliverables and projected research outcomes must be submitted through the Romeo Research Portal within two months of completion. Researchers will be ineligible to submit future funding applications until the final report has been submitted.**

*Revised July 17, 2018*