



Lakehead  
UNIVERSITY

## SENATE RESEARCH COMMITTEE

### Open Access Author Fund

#### Pilot Program Guidelines and Procedures

The Senate Research Committee recommends financial support for proposals that will enhance research capacity, facilitate successful external grant applications, and increase the scholarly productivity of Lakehead University faculty members. Program funding is given to tenured and tenure-track faculty members of Lakehead University. The Committee considers requests from eligible faculty on the basis of merit, need, and the availability of funds.

An Open Access Author Fund was created to encourage and support those who wish to make their scholarly work available via open access publishing and are required to pay an article processing fee in order to make this possible and do not have other sources of funding to do so. This was a pilot project that commenced in the 2014-2015 academic year. While there are some funds remaining, please note that funding for a permanent program has not yet been secured.

**Applicants should be aware that the Senate Research Committee operates under Senate-approved guidelines. All funding for internal research competitions is limited and designated for specific uses. Due to the volume of applications reviewed for most funding opportunities, the Senate Research Committee does not provide applicants with feedback or justification for its decisions. All decisions are made internally through a peer review process and all decisions are final.**

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#### **Deadline**

Applications may be made throughout the academic year. Successful applications will be funded on a first-come, first-served basis.

#### **Fund Size**

Please contact the Senate Research Committee's Administrative Officer via email or telephone: [ea.vpri@lakeheadu.ca](mailto:ea.vpri@lakeheadu.ca) or Ext. 8201 to determine whether funding is available at the time of your application. The fund will provide up to CAD \$2,500 per application.

#### **Application Process**

Requests must be made through the Romeo Research Portal. To access the portal, log into myInfo and select "Romeo Research Portal" on the left-hand side of the screen.

## **Award Criteria**

Authors may apply to the fund once they have proof of acceptance and documentation of fees.

The publisher's invoice and proof of payment must be received prior to reimbursement.

Grants will be awarded based on financial need (i.e., no other research funds available to cover open access fee) and eligibility of journal.

Grant recipients must deposit their articles in Lakehead University Knowledge Commons, the Lakehead University Library digital repository.

## **Eligible Applicants**

The Fund is open to all tenure-track and tenured Lakehead University faculty members. This grant is intended to support researchers with limited or no funding. If an alternate funding source is available that permits payment of submission fees (e.g., a research grant), that source must be used before applying to this Fund.

The requestor must be the corresponding author of the article.

Each eligible applicant may receive only one grant per fiscal year.

## **Eligible Publications**

The Fund covers only the costs and fees associated with Open Access publishing. Costs for reprints, colour illustration fees, non-open access page charges, and other fees are not eligible for reimbursement.

Publications eligible for this grant are:

1. Peer-reviewed.
2. Fully Open Access journals where all of the content (articles, editorials letters, appendices, data, etc.) in all formats (HTML.pdf etc.) in all issues (current and older) is openly accessible immediately upon publication by anyone with an internet connection.
3. Hybrid journals-
4. The journal must be listed in the Directory of Open Access Journals (<http://doaj.org>) and make publically available a standard article fee schedule online.

## **Ineligible Publications**

- Journals with embargoes over one year, as per Tri-Agency Policy (i.e., no open access to content for specific time period after publication).
- Journals that are listed on Beall's list: <https://scholarlyoa.com/publishers/>

Please note that Beall's includes a list of their criteria for inclusion as a predatory publisher as well as a link for publishers to challenge their inclusion.

Several checklists are available to help you assess the quality of a journal. Some common warning signs to consider in your assessment include:

- Scope of journal is too broad, or is too vague or missing

- Publisher information is missing or vague
- Editorial board members have backgrounds unrelated to the journal's topic
- Same authors publishing in multiple issues
- Obtrusive advertising
- Lack of Digital Object Identifiers (DOIs)
- Information about peer review and/or publishing fees are unclear or hard to locate.

Additional criteria for assessing journal quality and Open Access information can be found on this library guide: <http://libguides.lakeheadu.ca/scholcomm>