



NAME CHANGE FORM

Name change will only be processed if accompanied by required documentation

A request for name change must be supported by original or certified/notarized copies of the following documents:

Name Change by Marraige: Canadian marraige certificate; foreign marraige certificate (must be translated into English); or divorce order or judgement.

Name Change by Law: Certificate or court order made under a provincial change of name act or under similar legislation.

Return to Maiden Name: Birth certificate and valid photo identification (i.e. driver's licence, passport)

Given Name Change: Valid photo identification is required. In addition to the above documents, a valid passport or driver's licence may be used to modify a given name.

Student Information

Student Number		Lakehead Email	
Telephone Number		Date	

Previous Name on File

Title (Mr., Mrs.,Ms)		First Name	
Middle Name		Surname	

New Name with Documentation

Title (Mr., Mrs.,Ms)		First Name	
Middle Name		Surname	

Are you expecting to graduate at the next Convocation Ceremony?

Yes No

Do you want your pending degree/diploma to reflect your name change?

Yes No

Student Signature: _____

For Office Use Only

Documentation File Changed Initial _____ Input Date: _____