



AUDIT A COURSE

This form is to be used when requesting to audit a course. A student may wish to audit a course for interest, self-enrichment or academic exploration. Registration in audited courses is dependent upon class size and other factors. Registration is limited to undergraduate courses that do not have laboratory or practicum/field placement components. Graduate level courses may not be audited. Credit and marks are not given for audited courses.

Surname		Student ID	
Given Name(s)			
Contact Information	Address		
	Telephone Number	Email	
Birth Date		S.I.N.	

By signing below, I certify that all information listed above is accurate.

<i>Student Name</i>		<i>Signature</i>		<i>Date</i>	
Subject <i>i.e. PSYC</i>	Course No. <i>i.e. 1100</i>	Section <i>i.e. YC</i>	Term <i>i.e. Fall 2019</i>	Class Date & Time <i>i.e. M/W 8:30-10:00</i>	Instructor's Signature <i>i.e. Prof. Susan Sajna</i>
Approval of Instructor*					
Approval of Chair/Director*					
*An email may be submitted in lieu of a physical signature.					

Audit fees are non-refundable and once registration occurs, must be paid in full online or at the Accounts Office during regular business hours: Monday to Friday, 8:30 am to 4:30 pm. It is the student's responsibility to pay all fees associated with auditing a course.

Note: The University reserves the right to restrict auditing to specific courses.

Submit completed form to Enrolment Services - Academic Advising Records and Registration

Form Received By	Date	Coded By	Date