



Accounts Payable  
t: (807) 343-8626 f: (807) 343-8967  
e: acctspayable@lakeheadu.ca

## Electronic Payment Form

### VENDOR INFORMATION

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
If Applicable - Contact Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

### BANKING INFORMATION

To ensure the accuracy of our account information, please attach a "VOID" cheque or bank verification form (from your banking institution).

Attach Cheque Here

### REMITTANCE INFORMATION

Email Address: \_\_\_\_\_

No remittance advice necessary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### PLEASE MAIL COMPLETED FORM TO:

Lakehead University  
Finance Services, Accounts Payable  
955 Oliver Road  
Thunder Bay, ON, P7B 5E1  
ATTENTION: R. Kiessig  
acctspayable@lakeheadu.ca