

2026 PT Pay Schedule - Part-time bi-weekly hourly;

All non-union part-time employees, and part-time hourly union employees - Canadian Office and Professional Employee's Union - COPE, Canadian Union of Public Employees - CUPE, United Steelworks of America

Pay Period		Pay Date	Employee deadline Timecards on WEB Due on-line by 12:00 Midnight	Approval Deadline for Supervisors Due on-line by 12:00 noon
Start Date	End Date			
14/Dec/25	27/Dec/25	9/Jan/26	4-Jan-26	5-Jan-26
28/Dec/25	10/Jan/26	23/Jan/26	11-Jan-26	13-Jan-26
11/Jan/26	24/Jan/26	6/Feb/26	25-Jan-26	27-Jan-26
25/Jan/26	7/Feb/26	20/Feb/26	8-Feb-26	10-Feb-26
8/Feb/26	21/Feb/26	6/Mar/26	22-Feb-26	24-Feb-26
22/Feb/26	7/Mar/26	20/Mar/26	8-Mar-26	10-Mar-26
8/Mar/26	21/Mar/26	2/Apr/26	22-Mar-26	24-Mar-26
22/Mar/26	4/Apr/26	17/Apr/26	5-Apr-26	7-Apr-26
5/Apr/26	18/Apr/26	1/May/26	19-Apr-26	21-Apr-26
19/Apr/26	2/May/26	15/May/26	3-May-26	5-May-26
3/May/26	16/May/26	29/May/26	17-May-26	19-May-26
17/May/26	30/May/26	12/Jun/26	31-May-26	2-Jun-26
31/May/26	13/Jun/26	26/Jun/26	14-Jun-26	16-Jun-26
14/Jun/26	27/Jun/26	10/Jul/26	28-Jun-26	30-Jun-26
28/Jun/26	11/Jul/26	24/Jul/26	12-Jul-26	14-Jul-26
12/Jul/26	25/Jul/26	7/Aug/26	26-Jul-26	28-Jul-26
26/Jul/26	8/Aug/26	21/Aug/26	9-Aug-26	11-Aug-26
9/Aug/26	22/Aug/26	4/Sep/26	23-Aug-26	25-Aug-26
23/Aug/26	5/Sep/26	18/Sep/26	6-Sep-26	8-Sep-26
6/Sep/26	19/Sep/26	2/Oct/26	20-Sep-26	22-Sep-26
20/Sep/26	3/Oct/26	16/Oct/26	4-Oct-26	6-Oct-26
4/Oct/26	17/Oct/26	30/Oct/26	18-Oct-26	20-Oct-26
18/Oct/26	31/Oct/26	13/Nov/26	1-Nov-26	3-Nov-26
1/Nov/26	14/Nov/26	27/Nov/26	15-Nov-26	17-Nov-26
15/Nov/26	28/Nov/26	11/Dec/26	29-Nov-26	1-Dec-26
29/Nov/26	12/Dec/26	24/Dec/26	7-Dec-26	8-Dec-26
13/Dec/26	26/Dec/26	8/Jan/27	3-Jan-27	4-Jan-27
27/Dec/26	9/Jan/27	22/Jan/27	10-Jan-27	12-Jan-27
10/Jan/27	23/Jan/27	5/Feb/27	24-Jan-27	26-Jan-27
24/Jan/27	6/Feb/27	19/Feb/27	7-Feb-27	9-Feb-27
7/Feb/27	20/Feb/27	5/Mar/27	21-Feb-27	23-Feb-27
21/Feb/27	6/Mar/27	19/Mar/27	7-Mar-27	9-Mar-27
7/Mar/27	20/Mar/27	2/Apr/27	21-Mar-27	23-Mar-27

EARLY Cut-offs Due to Year End Deadlines*

EXTENDED Cut-offs Due to Holiday Closure*

Pay date early due to STAT Holiday or Bank Holiday

***Early and Extended Cut-offs Subject to Change**