

INTERNAL RELATIONS COMMITTEE MEETING MINUTES

July 18, 2023
2:30 to 3:30 p.m.

GCR (UC 2001) and Zoom Meeting

Attendance: Chair: Roshni Antony (AVP, Human Resources); Rob Bell (COPE); Mehran Aziminezhad (CUPE); Kathy Pozihun (VP Administration & Finance); Heather Spivak (Unifor); David Barnett (Provost & VP Academic); Patrick Larin (SchII); Jason Freeburn (LUTA); Dave Andreason (OPSEU); Yamandeep Malhi (LUSU); Ariadne Jevnikar (GSA)

Regrets: Gautam Das (LUFA); Alexis Paulusma (COPE); Rahul Parameswaran (GSA); Greg Croft (USW); Jack Drewes (IUOE);

Guests: Dr. Gillian Siddall (President)

Recorder: Katherine Mends (Human Resources)

1. **Meet and greet with the President**
2. **Approval of the Agenda**

Moved by Heather that the agenda was approved.
Seconded by Jason. All in favour. Carried

3. **Approval of the Minutes of the previous meeting of June 20, 2023**

Moved by Dave that the minutes be approved.
Seconded by Mehran. All in favour. Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Questions for Senior Administration**

Rob inquired about if staff are required to come to work on October 2nd as classes are cancelled. Kathy communicated that this will be discussed with the Executive Team and a communication will be coming.

Rob inquired about the law building washrooms only being cleaned once a week. Kathy

confirmed that this change is being used as a cost mitigation strategy for only the summer months until classes resume in the fall.

Dave asked if there were any updates on the blue ribbon panel. Kathy communicated that there are no updates yet and that we are awaiting the results.

Jason asked if the budget is approved. Kathy communicated that the budget is still not approved and that a meeting will be held before the end of summer to discuss possible changes and predictions.

6. Round Table Discussion

Patrick Larin (Schedule II) – Patrick reported that there was good feedback on the most recent Summer Fest social event

Dave Andreason (OPSEU) – Dave reported that there have been ongoing issues with Ellucian support, recruitment and retention. Dave also reported that implementation of DUO multifactor authentication is in progress and security keys have been given to certain positions as an increased security measure.

Jason Freeburn (LUTA) – Jason expressed that there are inconsistencies with the risk management documentation and a lack of training/paperwork.

Kathy Pozihun (VP, Administration & Finance) – Kathy communicated that we are in the middle of the fiscal year end and preparing for a year end audit. LUFA bargaining will move straight to mediation on August 11th. Recruitment is ongoing for the AVP Finance position.

Kathy mentioned that the vet school project consultant is coming to Thunder bay this week to look at the space and requirements needed on this campus. The vet school is currently looking at a fall 2025 start.

David Barnett (Provost & VP Academic) – David reported that they are looking at how enrollment is playing out and are working with Deans on issues relating to courses being available.

Mehran Aziminezhad (CUPE) - Mehran reported that CUPE is preparing for bargaining.

Ariadne Jevnikar (GSA) - Ariadne reported that Graduate Studies has received a license for grammarly subscriptions including headspace Graduate Assistants are encouraged to take advantage of the paid subscriptions that are available to them.

Rob Bell (COPE) - Rob communicated that COPE is in conciliation and working with HR on issues concerning COPE members

Yamandeep - Yamandeep reported that LUSU employees are moving out of their offices this week and that construction is set to begin next week.

Heather Spivak (Unifor) - Heather communicated that bargaining completes in the spring and that they are going into the second year of their Collective Agreement.

Roshni Antony (Human Resources) - Roshni reported that the Human Resources department has hired two new employees and that their HR Business Partner in Orillia has resigned.

7. Other Business

There was no other business to discuss.

8. Adjournment

Meeting was adjourned at 3:10 p.m.